



C.L. "Butch" Otter
Governor

BOARD OF CORRECTION

"Protecting Idaho through Safety, Accountability,
Partnerships and Opportunities for Offender Change"

Robin Sandy
Chair

Jay Nielsen
Vice-Chair

J.R. Van Tassel
Secretary

Board of Correction Meeting Minutes

June 29, 2011 – 1:00 p.m. – 2:00 p.m., MT
Idaho Department of Correction
1299 N. Orchard St., Suite 110, Boise, ID 83706
Via telephone conference

Members Present:

Robin Sandy, Chair

Jay Nielsen, Vice-Chair

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Brent Reinke, Director

Debi Jessen, Administrative Assistant

Kevin Kempf, Division Chief, Operations

Tony Meatte, Division Chief, Management Services

Paul Panther, Lead Deputy Attorney General

Teresa Jones, Administrative Support Manager

See attached attendance list

1. Call to order

- ❖ Chair Sandy called the meeting to order at 1:02 p.m.

2. Department owned housing in Cottonwood, Director Reinke

- ❖ Paul Panther provided background information relating to the property deed and notification requirements to the tenants currently in the homes.
- ❖ Susan Fujinaga briefed the Board on the steps required to surplus the property and then discussed the options available for asbestos abatement and demolition.

Vice-Chair Nielsen motioned to begin the process to surplus the land on which the Department owned houses sit in Cottonwood. Seconded by Secretary Van Tassel. Motion carried unanimously.

3. Executive session

Secretary Van Tassel motioned to adjourn to executive session pursuant to Idaho Code, sections 67-2345(f), at 1:21 p.m. Roll call was taken. Motion carried unanimously.

- A. *I.C. 67-2345(f)* To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

4. Regular session

Secretary Van Tassel motioned to return to regular session. Seconded by Vice-Chair Nielsen. Motion carried unanimously. Returned to regular session at 1:37 p.m.

5. Next Board meeting date, time and location confirmation

❖ The next Board meeting will be held on July 27, 2011, at 8:30 a.m. in the 3rd floor Board room at central office.

6. Adjournment

Secretary Van Tassel motioned to adjourn the meeting. Seconded by Vice-Chair Nielsen. Motion carried unanimously. Meeting adjourned at 1:43 p.m.

Submitted by:

Debi Jessen, Administrative Assistant

Date

Approved by:

Robin Sandy, Chair

Date