



BOARD OF CORRECTION

To promote a safer Idaho by reducing recidivism

Robin Sandy
Chair

David McClusky
Vice-Chair

J.R. Van Tassel
Secretary

C.L. "Butch" Otter
Governor

Board of Correction Conference Call Meeting Minutes

April 23, 2014, 11:30 AM – 12:30 PM MT
District 3 Probation and Parole Office
3110 Cleveland Boulevard, Building D, Caldwell, Idaho 83605

Members Present by phone:

Robin Sandy, Chair

David McClusky, Vice-Chair

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Brent Reinke, Director

Teresa Jones, Administrative Support Manager

Felicia Forbus, Management Assistant

Brody Aston, Lobby Idaho

Kevin Kempf, Deputy Director

Henry Atencio, Division Chief, Probation and Parole

Others Present by phone:

Pat Donaldson, Division Chief, Management Services

Kim Frashier, Business Support Manager

Juliet McKay, Grant/Contract Officer

1. Call to order
 - ❖ Chair Sandy called the meeting to order at 11:33 a.m.
2. Welcome and introductions
 - ❖ Director Reinke advised that the meeting provides an overview of the process used to select a vendor for inmate phone and kiosk technology services. No tax money is involved in this; the money for these services is provided by the inmates and their families.
 - ❖ Director Reinke said the current selection process relates to the telephone and kiosk services, and asked that the Board review and consider this process. There will be another Board meeting forthcoming regarding commissary services.
 - ❖ Director Reinke made introductions on behalf of the Board, and prompted introductions of others present and those present by phone.
 - ❖ Director Reinke asked Management Services Chief Pat Donaldson to outline the selection process.
3. Review Vendor Selection Process
 - ❖ Donaldson addressed the Board and referenced the memo. Responses to the Concession Services Request (CSR) were received on March 28 from five vendors: CenturyLink, GTL, Legacy, Securus and Telmate. In stage one, three (3) IDOC staff reviewed and scored based on technical response requirements and pricing. Technical scores were weighted at 60% and pricing was weighted at 40%.

- ❖ The top three (3) vendors, GTL, CenturyLink and Telmate, moved on to stage two to demonstrate hands-on use of their services. Fifteen (15) IDOC staff reviewed and scored the overall ease of use, navigation, tools and resources, investigative tools, and functionality.
- ❖ The vendor with the highest score was selected. CenturyLink had the highest score, and was awarded the contract.
- ❖ If approved, the contract will begin on October 1, 2014, and they would like to get this in place prior to that. This initial focus is inmate phone services, and additional features will be added in the future.
- ❖ Secretary Van Tassel asked about price, based on a federal review of pricing for inmate calls. He wondered how the pricing structure here would reflect federal limits on pricing for inmate calls.
- ❖ Director Reinke noted that the Federal Communications Commission (FCC) has reviewed the issue of pricing for inmate phone calls.
- ❖ Contract Officer Juliet McKay said the FCC in December mandated for interstate calls that all prepaid and debit calls must be at or below \$0.21 per minute and collect calls should be at or below \$0.25 per minute. All the vendors came in at or below that threshold. The vendors are engaged with the FCC in the matter, as are the DOCs across the nation.
- ❖ Donaldson said with the prices they have seen, GTL came in at \$0.07 per minute for all call types; CenturyLink was \$0.16 per minute for all call types; and Telmate was \$0.21 per minute for prepaid/debit and \$0.25 per minute for collect. With the FCC ruling, it was built into the CSR. When the other services are added, there will be other costs to the inmate.
- ❖ Director Reinke wanted the Board to be aware that they have followed this process in selecting this vendor, and wished to hear the Board's reaction and whether they are comfortable with this process.
- ❖ All Board members agreed that the process for this vendor selection is sound and there are no concerns.
- ❖ Secretary Van Tassel requested a similar meeting regarding the commissary process.
- ❖ Director Reinke said another meeting would take place for the commissary discussion.

4. Adjournment

- ❖ **Secretary Van Tassel motioned to adjourn the meeting. Vice-Chair McClusky seconded. Motion passed unanimously.** Meeting was adjourned at 11:47 a.m.

Submitted by:

Felicia Forbus, Management Assistant

Date

Approved by:

Robin Sandy, Chair

Date