Board of Correction Meeting Minutes
October 26, 2012 – 8:30 a.m. – 12:30 p.m. MT
Idaho Commission of Pardons and Parole
3056 Elder, Boise, ID 83705

Members Present:
Robin Sandy, Chair
J.R. Van Tassel, Secretary

Jay Nielsen, Vice-Chair

Comprising a quorum of Board of Correction (Board)

Others Present:
Kevin Kempf, Division Chief, Operations
Debi Jessen, Administrative Assistant
Shane Evans, Division Chief, Education, Treatment & Reentry
See attached attendance list

1. Call to order
   Chair Sandy called the meeting to order at 8:36 a.m. in the conference room at the
   Commission of Pardons and Parole.

2. Introductions
   Introductions were made around the room.

3. Community Transition Program (CTP)
   Division Chief Shane Evans, Education, Treatment and Reentry, provided information to
   Parole Commissioners relating to CTP. He explained that the program will focus on
   those offenders, both male and female, who have refused programming and are within
   12 months of completing their court mandated sentence. The program will provide
   residence stabilization, develop employment opportunities and stabilization, develop and
   stabilize community support systems, connect to community services and supports and
   will provide skills that will allow them to transition with the best possible outcome.
   There are approximately 646 offenders that would be eligible for this program within the
   next 18 months. To be eligible, an offender must be six months clear of any
   administrative segregation and any Violent Class A DOR. Participation is voluntary; any
   offender in segregation status will not qualify.
   Board and Commission members discussed their concerns regarding the resources
   required by each agency and the fiscal impact of the program.
Vice-Chair Nielsen motioned to allow the Department to work with the Commission of Pardons and Parole to determine the resources necessary to implement the Community Transition Program. Seconded by Secretary Van Tassel. Motion carried unanimously.

- Chief Evans will work with Director Craven to identify meeting dates for a work group to study the CTP program.

4. Commissioner Matthews suggested that once a year the Board and the Commission come together and hold a joint meeting. Director Craven stated that the next business meeting for the Commission is scheduled for January 18, 2013.

5. Adjournment

Secretary Van Tassel motioned to adjourn the meeting. Seconded by Vice-Chair Nielsen. Motion carried unanimously. Meeting adjourned at 10:30 a.m.

Submitted by:

__________________________________________
Debi Jessen, Administrative Assistant

Approved by:

__________________________________________
Robin Sandy, Chair

__________________________________________
Date

__________________________________________
Date