



BOARD OF CORRECTION

DAVID MCCLUSKY
Chair

DODDS HAYDEN
Vice Chair

VACANT
Secretary

MINUTES

BOARD OF CORRECTION MEETING

March 28, 2019, 10:30 AM – 4:30 PM MT

Location:

Idaho Department of Correction, 1299 N. Orchard Street, Suite 110, Boise, ID 83706

Members Present:

Dr. David McClusky, Chair
Dodds Hayden, Vice Chair

Others Present:

Attendee sign in sheet on file

- Call to order
 - ❖ Chair McClusky called the meeting to order at 10:37 a.m. Attendees introduced themselves.
- Action Item - Elect newly appointed board member as vice-chair or secretary
Chair McClusky moved to appoint Dodds Hayden as Vice Chair. Vote taken: Chair McClusky – yes, Dodds Hayden – yes.
- Board of Correction meeting minutes approval
Vice Chair Hayden moved to accept the December 10, 2018 meeting minutes; Chair McClusky seconded the motion; Vote taken: Chair McClusky – yes, Vice Chair Hayden – yes.
- Division Updates
 - ❖ Director's Office – Josh Tewalt
 - Legislative update. Budget presentation to JFAC, governor's recommendation was accepted with two notable exceptions – increase to \$300K for electronic monitoring, and added approx. \$1 million for medical screenings. Two other notable items: Awarded permanent building funds for SAWC expansion, North Idaho CRC, and wastewater treatment at the South Boise complex. Very excited for the additional resources that were granted. Vice Chair asked about the current budget for electronic monitoring. We currently have only 25 units for over 16,000 supervised probationers and parolees. IDOC will be doing an RFI to solicit information for electronic monitoring services to see how we can maximize the funds. Request made of legislative oversight committee. OPE will conduct an updated study (originally done in 2010 and 2012) to evaluate operational efficiency, infrastructure needs, and capacity issues. An example of an infrastructure issue in prisons would be to ensure visibility of inmates by staff, and how many staff are required to accomplish this task. Or, is it more cost-effective to repair an existing facility, or build a new one that would increase efficiency and effectiveness?
 - ❖ Human Resources – Sharla Means
 - PowerPoint presentation titled, "Human Resources and Training"
 - Struggling to find qualified correctional officers and probation and parole officers
 - Unable to play correctional officer recruitment video due to technical difficulties with computer/display equipment.
 - HR is working to create a recruitment video for probation and parole officers
 - Radio ads have been very successful. We are using IDOC staff to tell the story.

- Other recruitment tools include digital marketing, recruitment swag, job fairs, and proposed increases to compensation.
- CEC
 - Handout titled, “IDOC Proposed CEC Plan for FY2020”
 - a. Pay line adjustments
 - i. 3%
 - b. FY2020 Component 1 - \$550 per employee
 - i. .27 cents ongoing to all employees
 - c. FY2020 Component 2 – Performance-Based pay increases
 - i. Table detailing percentages based on compa-ratio and performance ratings
 - ii. Some employees will not be eligible for the performance-based pay increases based on the security retention pay progression plan.
 - d. Security Retention Pay Progression
 - i. 5th year
 - ii. Not eligible for CEC matrix
 - iii. Table detailing the steps and increase rates based on hire dates
 - e. IDOC Instructor Pay
 - i. 3rd year of implementation
 - f. Additional Increase for Correctional Security Staff
 - i. Starting rate increase to \$16.50
 - g. Additional Increase for P&P Officer, Sr. and Presentence Investigators
 - i. Starting rate increase to \$20.00
 - h. Maximum Pay Rate
 - i. A small number of correctional officers (12) are at maximum pay, and we hope to get an exception to allow an increase for those staff
 - i. Proposed effective date of April 21, 2019
- ❖ Probation and Parole – Dylan Hobson
 - Current population is approximately 16,700, an increase of 700 in past 6 months
 - 215 P&P officers, 51 PSIs
 - a. 16 current vacancies
 - b. Separations are trending downward
 - 17 PPOs graduating from academy tomorrow
 - New positions
 - a. 19 total awarded
 - i. 2 regional PSIs
 - ii. 7 positions to provide administrative-type support for PPOs
 - iii. 10 additional positions for areas such as UA collection, electronic monitoring, etc.
 - East Boise Reentry Center (EBCRC) expansion – presented by Greg Lewis
 - a. Increased from 98 beds to 124, and soon to be 148 beds for female offenders
 - b. Pilot program with suicide prevention hotline
 - c. Volunteer opportunities with Boise Bicycle Project, Paint the Town, and soon-to-be with the Veteran’s Administration.
 - d. Other facilities:
 - i. NCRC has been doing a tremendous amount of work with Special Olympics, as well as Habitats for Humanity
 - ii. IFCRC volunteer opportunities include Relay for Life, local animal shelter and local food bank. Also working to establish a reentry one-stop in Idaho Falls.
 - iii. TVCRC volunteer opportunities include Paint the Town and Special Olympics. Residents donate money that is matched by Fred Meyer to purchase Christmas gifts for needy families. Offenders

also set up chairs and equipment for all graduation events at the Capitol, which has been a large savings to IDOC.

- e. Vice Chair Hayden inquired about drug and alcohol treatment services for offenders. Greg gave a high overview of treatment options and goals.
 - f. Chair McClusky asked about the total number of CRC beds.
 - i. Current total 459 beds. Expansion at EBCRC of 24 additional beds in June 2019 will take statewide capacity to 483. Twin Falls CRC online in summer 2020 will tentatively add 160 additional beds.
 - ii. North Idaho funding approved legislatively but will take 2 years to determine location, accept bids and build facility.
 - g. Vice Chair Hayden inquired about incidents at CRC. Greg explained that there are generally a couple of walkaways per year, but they are relatively quiet otherwise as they are minimum security environments.
- ❖ Management Services – Pat Donaldson
- Offender Management System
 - Have been negotiating with the top firm. Hoping to have a contract by May, and expect full implementation will take 3 years.
 - Vice Chair Hayden asked why there were not multiple qualified bids. There were a number of factors, including other states having bids out at that time.
 - Document titled, “Fremont Joint School District #215 Notice of Requests for Bids to Purchase Property”
 - FY20 appropriation to expand the St. Anthony Work Camp.
 - Current plan is to bid on an abandoned school (Lincoln School), which is an 18,556 square foot building on 5 acres.
 - The appraised value for the property is \$262,300.
 - Document titled, “Real Estate Purchase Agreement – Owner-Occupied Building”
 - Twin Falls Community Reentry Center
 - Property
 - a. FY19 Appropriation of \$9.1 mil. in DPW budget to purchase property and construct a 120-bed CRC.
 - b. RFP issued – no proposals.
 - c. Local realtor – found a property with existing buildings that could be used for the CRC. Turned out to be the facilities we used several years ago for a CWC and P&P Office. Realtor approached the current owner who was interested in selling.
 - d. Appraised value at \$2 mil. DPW signed a purchase agreement on Feb. 26 and we are in a 45 day ‘due diligence’ period, which will end April 12.
 - Design
 - a. Through DPW – proceeded through the process to select a design build team, LCA Architects and Starr Construction.
 - b. Initial ROM design/construction estimate \$5.9 mil.
 - c. Total initial estimate of all costs was \$8.46 mil.
 - d. Design development meeting on Mar 20.
 - e. Want to maximize budget to get as many beds as possible. Min at 120 – potential 140
 - f. Utilize office building to include shared programming spaces for CRC, add P&P offices, and a one-stop reentry component.
- ❖ Prisons – Chad Page
- North Dorm update
 - Moved 290 male inmates from SICI to ISCC
 - Completed construction, to include new plumbing, exchanged urinals for toilets, repainting, new HVAC system, addition of a medical unit, addition of 6 segregation/suicide watch cells, and added a second fence.
 - Vice Chair Hayden asked what is driving the increase in female population. A number of factors are involved, including substance abuse, more “partner” crimes (females holding drugs for male companion, etc.), and more consistent use of the

violation matrix which is making violation enforcement more consistent between males and females.

- Transfer and Promotion of Wardens
 - Warden Noel Barlow transferred to SICI from SBWCC
 - Liz Neville promoted to Warden at SBWCC, was previously the CRC manager at EBCRC
- ❖ Idaho Correctional Industries (ICI) – Kevin Mickelson
 - PowerPoint presentation titled, “Training, Mentoring, Succeeding”
 - Training Enrollment Measurements / Percentages
 - a. Chart detailing the program enrollment data at ISCI, SICI, and PWCC
 - PIE and Ag Training Enrollment Measurements / Percentages
 - a. Chart detailing the program enrollment data at SAWC and SICI
 - ICI Expansion
 - a. PWCC
 - i. ICI repaired the roof, repaired some sewer lines and updated plumbing and electrical.
 - ii. Three new programs starting soon
 - 1. Screen printing
 - 2. Embroidery
 - 3. Toner cartridge refill and refurbishing
 - b. ISCC
 - i. Spending authority to build a building at ISCC. Expect 18-24 months for construction
 - c. Orofino
 - i. Old building will have asbestos mitigation, demolition and replaced with a new building. Expected completion FY22
 - ICI Board of Correction meetings
 - Kevin Mickelson noted that ICI should be having quarterly board meetings. Now that the board has two of three positions filled again, would like to work on a date for the next meeting.
 - Vice Chair Hayden asked what determines an inmate’s wage? Wages start at \$0.50 per hour for traditional programs, but stipends can increase to about \$1.20 per hour based on training and experience. PIE and Ag wages are set by Dept. of Labor. ICI is looking into starting mandatory savings and reentry bonuses.
- Action Item – Out-of-State Inmate Placement
 - ❖ Currently have an emergency contract, while working on a long-term RFP.
 - Contracted per diem rate is \$69.95/inmate/day. IDOC pays for all transport costs between Idaho and Texas, and any medical expenses over \$2500.
 - Current term ends October 1, 2020
 - Developing an out-of-state RFP
 - Contractor would be responsible for:
 - a. All transportation costs
 - b. All medical costs
 - c. Expanded healthcare requirements
 - d. Expanded IDOC policy requirements
 - Revision to assignment criteria to allow placement of close custody inmates
 - Desire the ability to award multiple contracts and or multiple facilities in the best interest of the IDOC
 - Considering a 5-year initial term instead of 3 years to allow vendors to recoup capital investments if required
 - Hope to send out in April or May, so an award will likely happen in October or November.
- Action Item – Medical Services Contract
 - ❖ Current contract is with Corizon for all IDOC facilities and CAPP facility
 - Current term is January 1, 2019 – December 31, 2020

- Provides all medical and some mental health services.
- Per diem is \$17.56/inmate/day
- Contract allows for a 2nd year renewal
- ❖ New RFP would hopefully split medical services away from mental health services
 - Researching outcome-based performance measures and plan to have vendors propose on measurable outcome measures.
 - Reviewing option of full privatized mental health
 - Considering options for Hep C treatment
 - Include contract requirement where contractor pays for an IDOC contracted independent qualitative review of medical services provided
 - Timelines
 - Hope to issue RFP by January 2020
 - Contract award around August 2020
 - Expect a 6-month implementation period
 - New contract would start January 1, 2021
- ❖ Vice Chair Hayden asked what kind of medical screening inmates receive
 - All offenders initially go through RDU for a full screening

➤ Executive Session

Vice Chair Hayden moved to go into executive session at 1:05 p.m.; Chair McClusky seconded the motion. Vote taken: Chair McClusky – yes, Vice Chair Hayden – yes.

I.C. 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

I.C. 74-206 (1)(c) To acquire an interest in real property which is not owned by a public agency.

I.C. 74-206 (1)(f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Vice Chair Hayden moved to adjourn executive session at 2:36 p.m. and return to regular session; Chair McClusky seconded the motion. Vote taken: Chair McClusky – yes, Vice Chair Hayden – yes.

➤ Adjourn

- ❖ Meeting adjourned at 2:37 p.m.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Approved by:

Dr. David McClusky, Chair

Date