



C.L. "Butch" Otter  
Governor

## BOARD OF CORRECTION

Protecting Idaho through Safety, Accountability,  
Partnerships and Opportunities for Offender Change

Robin Sandy  
Chair

David McClusky  
Vice-Chair

J.R. Van Tassel  
Secretary

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### **Board of Correction Meeting Minutes**

June 18, 2013 – 6:15 p.m. – 7:00 p.m. MT  
Idaho Department of Correction  
1299 N. Orchard St., Suite 110, Boise, ID 83706

#### **Members Present:**

Robin Sandy, Chair

David McClusky, Vice-Chair

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

#### **Others Present:**

Brent Reinke, Director

Teresa Jones, Administrative Support Manager

Debi Jessen, Administrative Assistant

Natalie Wolf, Business Manager

Pat Donaldson, Acting Division Chief, Management Services

See attached attendance list

#### 1. Call to order

- ❖ Chair Sandy called the meeting to order at 6:17 p.m.

#### 2. Medical services within IDOC, Director Brent Reinke

- ❖ Reinke discussed medical services delivered throughout the Department. He then asked Board members for guidance on the Request for Proposal (RFP) and whether to include medical services provided at Idaho Correctional Center (ICC).
- ❖ Natalie Wolf, Business Manager, provided information related to the issuance of an RFP. She discussed the need to include an electronic medical record to improve record-keeping and the ability to provide information to providers in the community. Wolf stated it will also help monitor the medical services provided to offenders.
- ❖ Teresa Jones, Administrative Support Manager, provided information on the FY14 appropriation which includes the rate increase for Corizon.

**Vice-Chair McClusky motioned to issue an RFP for medical services that would incorporate medical services at ICC. Secretary Van Tassel seconded. Motion passed unanimously.**

#### 3. Private prison contract, Director Brent Reinke

- ❖ Jones provided information on the FY14 appropriation for ICC.
- ❖ Wolf provided a timeline of activity if an RFP is issued for the contract.
- ❖ Reinke discussed the ICC staffing deficiencies and the ongoing legal issues. He asked the Board to consider not extending the current contract with Corrections Corporation of America and allow the Department to issue an RFP excluding medical services.
- ❖ Secretary Van Tassel expressed his desire to see the Department bid for the contract at ICC. He suggested that the Department would then have information available to compare against other bids.
- ❖ Chair Sandy commented that it is the Governor's desire to not grow state government.

**Secretary Van Tassel motioned to issue an RFP for the ICC contract excluding medical services. Vice-Chair McClusky seconded. Motion passed unanimously.**

4. Director's Report, Director Brent Reinke
  - ❖ Reinke provided the Board with documents relating to the Council of State Government (CSG) Justice Reinvestment Initiative.
  - ❖ Reinke stated that HB648 will be implemented effective July 1, 2013, and that the Department is nearing implementation of WITS.
  - ❖ He shared that Governor Otter has appointed Sara Thomas as the Chair of the Idaho Criminal Justice Commission. He also stated that the CSG asked if Board members would like a full briefing of its findings in the fall. Reinke said that the Commission of Pardons and Parole commission members could also be invited.
  
5. Adjournment

**Vice-Chair McClusky motioned to adjourn the meeting. Secretary Van Tassel seconded. Motion passed unanimously.** Meeting was adjourned at 6:50 p.m.

Submitted by:

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Debi Jessen, Administrative Assistant

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Date

Approved by:

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Robin Sandy, Chair

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Date