



BOARD OF CORRECTION

"Protecting Idaho through Safety, Accountability,
Partnerships and Opportunities for Offender Change"

Robin Sandy
Chair

Jay Nielsen
Vice-Chair

J.R. Van Tassel
Secretary

C.L. "Butch" Otter
Governor

Board of Correction Meeting Minutes

November 17, 2011 – 1:00 p.m. – 5:00 p.m. MT
Idaho Department of Correction
1299 N. Orchard St., Suite 110, Boise, ID 83706

Members Present:

Robin Sandy, Chair

Jay Nielsen, Vice-Chair

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Brent Reinke, Director

Debi Jessen, Administrative Assistant

Kevin Kempf, Division Chief, Operations

Tony Meatte, Division Chief, Management Services

Mark Kubinski, Lead Deputy AG

Teresa Jones, Administrative Support Manager

Gary Charland, Acting Director, Human Resource Services

See attached attendance list

1. Call to order

- ❖ Chair Sandy called the meeting to order at 1:00 p.m.

2. Welcome and introductions

- ❖ Chair Sandy welcomed everyone to the meeting, no introductions were made.

3. Board of Correction meeting minutes approval

Vice-Chair Nielsen motioned to accept the minutes for the October 14, 2011 Board meeting. Seconded by Secretary Van Tassel. Motion carried unanimously.

4. Correctional Alternative Placement Program (CAPP) update, Deputy Warden Jeff Henry

- ❖ Henry provided October statistics on urinalysis results and pointed out that the two positive returns were offenders either coming in on medication or from county jail.
- ❖ There have been two assaults; one against staff and the other against another offender.
- ❖ Henry shared that by December 22, 2011, 900 offenders will have graduated from the program, provided no one in the current group fails the program.

5. Idaho Correctional Center, Andrea Evans, representing CCA

- ❖ Evans shared that there are currently 637 offenders enrolled in Pathways programs.
- ❖ She stated that offender assaults were up at the facility.

6. Corizon update, Tom Dolan, Regional Vice-President
 - ❖ Connie Smock provided an update on patient care services provided by Corizon. She highlighted the medication error reporting and tracking system and discussed the committees that have been created to reduce errors.
 - ❖ Smock shared the improvements made in the operational and clinical performance measures that had been established.
7. Correctional Industries (CI) update, Marty Thomas, General Manager
 - ❖ Thomas presented a proposal to reallocate warehouse space at the south Boise complex. The proposal is to give the Department the current space occupied by CI and CI would take the large warehouse currently occupied by the Department. The plan is to add 25,000 square feet to the existing 15,000 square feet with an estimated cost of \$1.4 million. The plan includes space for raw materials, a loading area and a finished goods area.
 - ❖ Thomas is requesting approval to go ahead with the project. He noted that none of the estimated \$1.4 million will come from general funds.

Secretary Van Tassel motioned to approve the reallocation and expansion of the current warehouse space at the south Boise complex at a cost of \$1.4 million. Seconded by Vice-Chair Nielsen. Motion carried unanimously.

8. Population reset proposal, Shane Evans, Director, Education, Treatment and Reentry
 - ❖ Evans provided an overview of the Managing All Populations (MAP) work group and discussed the benefits of making sure the right offenders are in the right beds. He also discussed new programs that are being implemented to ensure that beds are kept full.
9. Offender statistics, Tony Grange, Research Analyst
 - ❖ Grange provided an update on the offender population and the composition within the system. He also provided a brief update on the population in relation to the population forecast.
10. Leadership team updates
 - ❖ Operations division, Chief Kevin Kempf
 - ◆ Kempf shared that the 9th Circuit Court of Appeals has denied offender Rhoades's appeal and that the Department is ready to carry out the judge's order.
 - ◆ He stated that staff has been participating in live training in preparation and that the second phase of the incident command has been implemented. At 9 p.m. all posts will be staffed.
 - ❖ Management Services division, Chief Tony Meatte
 - ◆ Meatte updated the Board on the progress of the Cottonwood property. He stated that letters were sent to state entities requesting that they express interest in the property by November 8, 2011. He stated there was no interest expressed from state agencies and on November 15, 2011, the Land Board voted to surplus the property. The property will be deeded to the Department of Lands for auction.
 - ❖ Director's office, Teresa Jones, Administrative Support Manager
 - ◆ Jones provided a brief update on the security plan for Central Office for November 18, 2011.
 - ◆ Jones shared that an offer of employment has been made to Sharla Means for the position of Director of Human Resource Services. It is anticipated that she will begin on December 5, 2011.
 - ◆ Jeff Ray provided a brief update on the plan for the media center during the execution.

11. Executive session

Secretary Van Tassel motioned to adjourn to executive session pursuant to Idaho Code sections 67-2345(f) and 67-2345(1)(b), at 3:09 p.m. Roll call was taken. Motion carried unanimously.

- A. *I.C. 67-2345(f)* To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- B. *I.C. 67-2345(1)(b)* To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

12. Regular session

Vice-Chair Nielsen motioned to move out of executive session. Seconded by Secretary Van Tassel. Resumed regular session at 3:45 p,m.

13. Director's report, Director Brent Reinke

- ❖ Reinke provided information relating to the schedule for the execution and shared some of the questions the Department has received relating to offender Rhoades.
- ❖ Reinke provided the Board with copies of the agenda for the Idaho Criminal Justice Commission meeting to be held November 18, 2011, and briefly talked about the items that will be discussed.

14. Final Board discussion

- ❖ Director Reinke informed the Board that he will notify them if a stay of execution is received.

15. Next Board meeting date, time and location

- ❖ The date for the next Board of Correction meeting has not been set. Board members will be notified as soon as it has been determined.

16. Recess

Vice-Chair Nielsen motioned to adjourn the meeting. Seconded by Secretary Van Tassel. Motion carried unanimously. Meeting adjourned at 4:15 p.m.

Submitted by:

Debi Jessen, Administrative Assistant

Date

Approved by:

Robin Sandy, Chair

Date