



BOARD OF CORRECTION

Protect the public, our staff, and those within our custody and supervision through safety, accountability, partnerships, and providing opportunities for offender change.

Debbie Field
Chair

David McClusky
Vice-Chair

Cindy Wilson
Secretary

C.L. "Butch" Otter
Governor

Board of Correction (BOC) Meeting Minutes

May 14, 2015, 11:00 AM – 4:30 PM MT
District 3 Probation & Parole Office,
3110 Cleveland Blvd., Caldwell, ID. 83605

Board Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Kevin Kempf, Director
Henry Atencio, Deputy Director
Sharla Means, Manager, Human Resources
Mark Kubinski, Lead Deputy AG
Jeff Ray, IDOC
Andrea Blades, Management Assistant

See attached attendance list for complete list of attendees.

- Call to order
 - ❖ Director Kevin Kempf informally started the meeting at 11:05 a.m. with a brief explanation of Board Meetings to those in attendance.
 - ❖ Chairman Debbie Field formally began the meeting at 11:10 and welcomed everyone in attendance and initiated introductions around the room.

- Board of Correction (BOC) meeting minute approval
 - ❖ Cindy Wilson motioned to accept the April 9, 2015 BOC meeting minutes; David McClusky seconded the motion and the motion passed unanimously.

- Community Partnerships and What we do at Probation and Parole
 - ❖ Cassandra Crowell, District Manager at District 3 (D3) Probation and Parole (P&P) spoke and explained that her presentation included a series of D3 P&P staff members speaking briefly about their own areas. But first Crowell elaborated on how much she appreciates the relationship with the Caldwell Police Department and how solid communication and professional cooperation between the two Agencies is essential to success. Next Crowell introduced Police Chief (Caldwell) Chris Allgood who spoke about how much he appreciates the relationship with D3 P&P and reiterated Crowell's sentiments about the

essential relationship between these two Agencies and how they must continue to work together to keep criminals off the streets.

- ❖ D3 P&P Officers Klayton Duin and Ben Heinrich reported on Safe Community Offender Accountability Program (SCOAP) and explained how the program is funded, also elaborated on a range of issues connected with the program.
 - ❖ D3 Correctional Emergency Response Team (CERT) members Dan Geisel and Oscar Arguello reported on what CERT Team members do and recent academy experiences.
 - ❖ D3 Firearms Instructors Frank Esquivel and Klayton Duin reported on P & P Officer weapons qualifications and spoke about some of the trainings exercises that are conducted.
 - ❖ D3 Pre-Sentence Investigators Rebecca Smith and Chistela Rendon briefly described the Pre-Sentence Investigation (PSI) Unit and spoke about the PSI process.
 - ❖ Canyon County and Payette County Drug Court Officers Annie Haynes and Paul Gibbons spoke about the benefits of drug court presenting cost comparisons between prison and drug court with probation. Examples were given on how Drug Courts can be effective in changing long term offender behaviors and positively effecting families.
- Silver Star Award and Letter of Recognition
- ❖ South Boise Women's Correctional Center (SBWCC) Warden Noel Barlow presented Silver Star Awards to SBWCC staff members Jennifer Staely and Geri Messer for their courageous part in a life-saving incident that occurred at that facility.
 - ❖ Director Kevin Kempf presented Idaho Department of Correction (IDOC) staff member Nicole Frasier with a letter of recognition from the Boise Police Department for her excellent assistance in a recent criminal investigation.
- Executive Session
- Secretary Cindy Wilson motioned to adjourn regular session and enter into executive session at 12:08 p.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously. Roll call taken; all three Board Members are present.**
- A. *I.C. 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*
 - B. *I.C. 67-2345 (1)(f) To communicate with legal counsel for the Idaho Department of Corrections to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*
- Executive Session
- Vice Chair Dr. David McClusky motioned to adjourn executive session and return to regular session at 1:05 p.m.; Secretary Cindy Wilson seconded the motion; motion carried unanimously.**
- Break 1:05 p.m. – 1:10 p.m.

- Justice Program Assessment (JPA) Update
 - ❖ Deputy Director Henry Atencio reported on what JPA is and the IDOC programs and processes that were observed in the assessment. The final JPA report is expected in August, and some report expectations were discussed.
- 2015 Director's Statewide Message to Staff
 - ❖ Director Kevin Kempf presented the identical presentation he recently carried to all Agency staff in State wide meetings. Among the many topics touched on, which included: Agency Re-Organization, Justice Reinvestment Initiative (JRI), Public Safety, Officer CEC (Compensatory Earnings Committee) pay increases and graduated income schedule, Idaho State Correctional Institution (ISCI) Unit 24 shut down, and the need to increase Agency use of faith based organizations he placed importance on simplifying things internally and focusing on staff.
- Commemorative Badge Presentation
 - ❖ Director Kevin Kempf presented commemorative badges marking the 150 year anniversary of Idaho Dept. of Correction (IDOC) to Senator Patty Lodge and Representative Richard Wills who were very appreciative and who spoke briefly about the Justice Program Assessment.
- National Corrections Industries Association (NCIA) Update
 - ❖ Correctional Industries Manger Alan Anderson and Deputy Director Henry Atencio reported on the recent NCIA Conference, what they learned and new ideas they took away from the conference.
 - ❖ There was discussion that followed this presentation emphasizing the need for offenders to have jobs when they are released from prison, the need to improve the re-entry process; also concerns were voiced about the challenge of finding violent offenders jobs.
- Break 1:47 p.m. – 2:00 p.m.
- COMP STAT Report
 - ❖ Budget and Policy Administrator Josh Tewalt explained what COMP STAT is and the eleven (11) measures that will be examined each month in the report.
- Victim Services & Prison Rape Elimination Act (PREA) Update
 - ❖ The new Victim Services and PREA Manger Teresa Jones elaborated on her analysis of the present condition of Victim Services & Prison Rape Elimination Act (PREA) and where she envisions these services, most specifically the scope and distance the Agency has between present standing and future PREA compliance. The Board is supportive of her work, her efforts and her direction.
- Human Resources (HR) Staff Update
 - ❖ HR Manger Sharla Means provided an overview of the Human Resources Department and the entire Agency with 1913 employees presently.

- Adjourn
- **Vice Chair Dr. David McClusky motioned to adjourn the meeting at 3:45 p.m.;**
Secretary Cindy Wilson seconded the motion; motion carried unanimously.

Submitted by:

Andrea Blades, Management Asst.

Date

Approved by:

Debbie Field, Chair

Date