



BOARD OF CORRECTION

DEBBIE FIELD
Chair

DAVID MCCLUSKY
Vice-Chair

CINDY WILSON
Secretary

MINUTES

BOARD OF CORRECTION MEETING

February 7, 2018, 7:45 AM – 4:30 PM MT

Location:

Idaho State Capitol Building 700 W. Jefferson St, Boise, ID 83702
Idaho Department of Correction, 1299 N. Orchard Street, Suite 110, Boise, ID 83706

Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Others Present:

Attendee sign in sheet on file

- Call to order
 - ❖ Dr. McClusky called the meeting to order at the Capitol at 7:55 a.m.
- IDOC Presentation to Joint Finance and Appropriations Committee – Henry Atencio, Director
- Staff Recognition – Henry Atencio
 - ❖ Correctional Officers Chad Core, Virginia Dill and Donna Mader were awarded a Silver Cross medal, and recognized for performing lifesaving measures for an inmate who was choking.
- Board of Correction meeting minutes approval

Vice Chair Dr. David McClusky moved to accept the November 8, 2017 and January 3, 2018 meeting minutes; Secretary Cindy Wilson seconded the motion; motion carried unanimously.
- Correctional Industries (CI) Update – Kevin Mickelson, CI General Manager
 - ❖ PowerPoint presentation – Advancing Correctional Industries Future
 - Observations
 - Facilities and Equipment
 - Space for Expansion at ISCI
 - Heavy Focus on Furniture Sales
 - Sales Force of 7 Positions
 - Year End 2017
 - a. Production 132 trainees
 - b. Transportation 17 trainees
 - c. Warehouse 6 trainees
 - d. AG 169 trainees; PIE 44 trainees
 - AG/PIE Breakdown for 2017
 - a. SICI – 2 crews at Symms Fruit Ranch during regular season (May – Oct)
 - b. SBWCC – 1 crew at Berry Ranch
 - c. SAWC – Trainees working in 5 different warehouses
 - What we are doing well
 - Staff engagement
 - Staff competency

- Inmate training programs
 - a. Apprentices and certificate programs
- Cash on hand
- Updated furniture styles
- Transportation system
- Remote trips not frequent enough
- Where we need improvement
 - Communication and cooperation between departments
 - Proper utilization of current space, space, equipment and staff
 - Accurate costing of jobs
 - Culture of “we can’t”; focus on lack of sales to DOC and markets that are closed to CI
 - Lack of organizational direction and leadership
 - Perceived or actual impression that ICI has a negative reputation in the community
- Current Programs/Areas of Focus
 - PWCC
 - a. 331 bed female facility
 - b. 2-4 trainees sanding panels part-time
 - c. Vision/Goal:
 - i. Screen print and embroidery
 - ii. Renew the sewing program
 - iii. 15-25 trainees
 - iv. Small PIE assembly program
 - ISCC
 - a. 2170 bed men’s facility
 - b. No training programs
 - c. No trainees
 - i. No infrastructure
 - ii. Build a facility
 - d. Vision/Goal:
 - i. Commissary – 30 to 50 trainees
 - ii. Expanded full service print shop – 40 to 75 trainees
 - ISCI
 - a. 1446 bed men’s facility
 - b. Production 132 trainees
 - c. Transportation 17 trainees
 - d. Warehouse 6 trainees
 - e. Vision/Goal:
 - i. Expand program volume to 300-325 total trainees
- Strategic Planning
 - FutureSYNC International’s Strategic Planning
 - Potential Relocation of CI’s Showroom and Offices
- Department Reorganization
- Staff Development Enhancement
 - Review of Job Descriptions
- Pricing Structure Revisions
- Potential Move of Office/Showroom
- Vision
 - One Year
 - a. Current operations on track
 - b. Strategic plan complete
 - c. 5-year business plan complete
 - d. PR program in place
 - e. 1, 3, 5 year sales/production plan in place
 - Two Years
 - a. Plan for year 5 complete and in progress
 - b. Operations in current facility expanded

- c. Operations in one or two more facilities
- Five Years
 - a. Programs in all qualified facilities
 - b. 10% IM/QP have CI opportunities

➤ Executive Session

Secretary Cindy Wilson moved to go into executive session at 12:30 p.m.; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

I.C. 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

I.C. 74-206(1)(f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Secretary Cindy Wilson moved to adjourn executive session at 1:42 p.m. and return to regular session; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

➤ Legislative Update – Henry Atencio, Director

- ❖ Corizon Reimbursement Update
- ❖ Ag Bill
 - Proposed change to allow for non-perishable work such as tree trimming
 - Will allow workers to continue working outside of harvest season
- ❖ JFAC hearing
 - Items presented were approved
 - Budget will be set March 2nd
- ❖ Emergency Contract to House Inmates Out of State
 - Inmates will be monitored by Idaho contract monitors
 - When move details have been finalized, offenders selected to be moved will be notified
- ❖ Presented to IAC on February 6

➤ Population Update – Janeena White

- ❖ PowerPoint presentation – Population Update
 - Total Incarcerated Population
 - Increased by 423 since January 2017
 - Forecasted growth to 8,520 by end of FY18
 - Male versus Female Incarcerated Population
 - Males have increased by 655 and females by 118 since May 2016
 - Male population continues to increase, but female population has been fairly flat
 - Population Types
 - Term population 6,419; expected to compose most of continued population growth
 - PV population 630; remains high
 - Rider population 1,399; rose to over 1,300 in July/Aug 2016 and has stayed high
 - Crimes by Gender and Status
 - More females than males are incarcerated for property/drug offenses
 - Age of Population
 - Overall, male population is older than female population in facilities, but community population is close to the same age.
 - Sentence Length in Years by Gender and Status
 - Sentences for females average two years shorter than sentences for males
 - Substance Abuse
 - Higher portion of females than males have substance abuse issues
 - New Felony Sentences
 - New felony probation sentences have increased by 38.4% since 2010.
 - Probation sentences for 2017 were 606 above the previous 7 year average
 - Rider sentences in 2017 were similar to previous 7 year average

- Term sentences in 2017 were 60 above the previous 7 year average
 - A higher portion of new felony sentences in 2017 were placed on probation than in prior years (67.4% compared to 60.0%)
 - Incarcerated Term Population – Admissions and Releases since July 2017
 - Average 200 admissions and 174 releases per month
 - Incarcerated Rider Population Since July 2017
 - Average 186 admissions and 207 releases per month
 - Incarcerated Parole Violator Population Since July 2017
 - Average 171 admissions and 143 releases per month
 - Number of Parolees Reinstated and Revoked per Year
 - Total number of parole violators dramatically increased in 2016 and 2017
 - Reinstatements to parole compared to revoked parole increased from 39.7% to 63.3%
 - Probation and Parole
 - Total population has hit record high of 15,705; expected to increase 2% yearly
 - LSU Caseload
 - LSU probationers have increased, parolees have decreased
 - LSU caseload flattened in 2017 to about 2000
 - Monthly Probation
 - Average 476 admissions and 394 releases per month
 - Monthly Parole
 - 41% of admissions are reinstated; 59% are term to parole
 - Average 236 admissions and 234 releases per month
- South Boise Complex Briefing – Jeff Zmuda, Deputy Director
- ❖ Jan. 3 - 8 had 3 separate incidents – IMSI, ISCC, ISCI
 - Orchestrated events amongst inmates
 - Very violent inmate on inmate assaults
 - Facilities went on lockdown status while investigations took place
 - Facilities went back to normal operations by end of January
- Medical Services – Pat Donaldson, Chief, Management Services
- ❖ PowerPoint Presentation – Corizon Contract Renewal
 - Section 7.3.1.2 Earned Contract Renewal
 - Reviewed requirements to qualify for a two-year contract renewal
 - Compliance Rate
 - Overview of first 48 months of compliance audits. Overall average was 98.1%, making Corizon eligible for a contract renewal
 - Staffing
 - Review of total hours staffed in 2015, 2016 and 2017
 - ISCI Staffing
 - Review of total hours staffed in 2015, 2016 and 2017
 - Liquidated Damages Assessed
 - 2014 – None
 - 2015 – \$36,192 Oct – Jan: unmet staffing
 - 2016 – \$123,888 Mar – Nov: electronic medical record not implemented
 - 2017 – \$18,560 Jul – Aug: PWCC Psychologist Vacancy
 - Total Liquidated Damages Assessed: \$178,640
 - Other factors to consider
 - Need entire year to develop RFP and conduct solicitation
 - Significant time allowed to develop transition plan to ensure no break in service
 - Corizon is well-versed in Balla and changing contractors before lawsuit is finalized could create problems.

Motion from Dr. McClusky to follow the recommendation of Chief Pat Donaldson to renew the Corizon contract. Seconded by Cindy Wilson; unanimously approved.

- Adjourn
 - ❖ Meeting adjourned at 3:40 p.m.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Approved by:

Debbie Field, Chair

Date