



BOARD OF CORRECTION

DAVID MCCLUSKY
Chair

DODDS HAYDEN
Vice Chair

KAREN NEILL
Secretary

MINUTES

BOARD OF CORRECTION (BOC) MEETING

November 12, 2020, 1:00 PM – 5:00 PM MT

Idaho Department of Correction, 1299 N. Orchard Street, Suite 110, Boise, ID 83706
3rd Floor Conference Room and via Zoom (strongly recommended)

Members Present:

Dr. David McClusky, Chair – via Zoom
Dodds Hayden, Vice Chair – via Zoom
Dr. Karen Neill, Secretary – via Zoom

Others Present:

IDOC: Josh Tewalt, Bree Derrick, Christine Starr, Todd Plimpton, Chad Page, Brian Underwood, Dylan Hobson, Cindy Lee, Mark Kubinski, Cheryl Iseri – all via Zoom
Members of the public (no roll taken)

- Call to order Business Meeting; welcome and introductions
 - Chair McClusky called the meeting to order at 1:00p.m.
- Action Item – Board of Correction Meeting Minutes Approval

Vice Chair Hayden moved to approve the meeting minutes for 7/20 and 7/27; Secretary Neill seconded the motion. Vote taken: Chair McClusky – yes, Vice Chair Hayden – yes, Secretary Neill – yes.

- Idaho Correctional Industries Update – Todd Plimpton
 - Todd Plimpton introduced himself, and congratulated ICI staff on their resilience through the challenges of this pandemic.
 - Handout titled, “ICI Financial Info 1”
 - Starting a comprehensive strategic planning process in 2021, will likely take until March – May 2021 to complete.
 - Reviewed 3 Year Cash graph
 - Has been relatively flat. Not necessarily a bad thing, but portrays where ICI has been in terms of new revenue, new opportunity, and the things we can do for the trainees here from a programmatic standpoint to really benefit them.
 - Reviewed Operating Cash 17 Months graph
 - Overall, we’re in good shape
 - Reviewed page 1 monthly burn rate
 - Historically, ICI makes money, and the 35-month average is after expenses and after capital outlies. The good news is that ICI put themselves on a program under the previous director to recapitalize themselves, bought a lot of equipment and reengineered themselves. The \$18,860.17 per month is reflective of those investments in their program.
 - Broken down to 24-months, average is \$67,493.83; 12-month is \$145,211.33; and 6-month is \$101,999.50. The 6-month figure is all cash.

- Set aside about \$2.4 million to build a new print production facility, and want to have a presence in every facility in IDOC.
 - \$148k is actual operating cash on hand
- Handout titled, “Idaho Correctional Industries Balance Sheet”
 - Will present this balance sheet information at all future board presentations
 - Total assets are down \$2.3 million, due to adverse impact of pandemic
 - Income statement shows net revenues down nearly 69%
 - Without trainees, ICI really struggles, but the good news is that is that we have partnered very well with IDOC to institute testing protocols to help us get trainees back to work safely.
 - \$250K transfer from ICI to state General Fund was a very hard hit.
- Looking at other revenue sources and other training opportunities for our trainees.
- Would like to invite the Board and IDOC Leadership to take a tour, and show you plans for the new facility.
- Question from Vice Chair Hayden – How many trainees are you working with right now?
 - As of Monday, 62 trainees, thanks to the help of IDOC
 - PIE-Ag is back up and running, expect to get up to full strength by middle of next week – hope to be at about 130.
- Question from Vice Chair Hayden – How are staff numbers?
 - Down 7, working to fill 4 now, will hold off on 3 until first of the year to see effects of COVID on operations.
- Vice Chair Hayden asked that at a future meeting, we discuss that ICI director report to the IDOC director for day-to-day operations.
 - Director Tewalt replied that Todd and he have had those discussions. Todd has been included as member of the leadership team since his first day so that IDOC and ICI are both involved in operational discussions of both organizations.
 - Todd replied that from his first day, he has viewed the Director as his boss. IDOC and its leadership team set the conditions for the success of ICI. We’ll be far more successful with that positive, collaborative approach. My thought to counsel is that the Board needs to delegate certain authorities to the IDOC Director rather than the Board.

➤ IDOC/COVID Update – Josh Tewalt

- COVID is not going away – this is a marathon, not a sprint.
 - Administered over 16,500 tests to residents and staff. Positivity rate for residents is hovering around 18%. An overwhelming number of people testing positive are asymptomatic. Of those who do develop symptoms, the overwhelming number of them are mild. People testing positive that do require an acute level of medical care has been very small. Four people have died from what are believed to be COVID-related complications.
 - Residents and staff are frustrated that COVID continues to be a revolving situation
 - Staffing is at over 95%, which is pretty remarkable
 - As recently as the past few weeks, CDC has changed definition of major contact, which is now considered to be a cumulative period.
 - Now when we have staff or residents who test positive, the contact net of who must quarantine has been spread wider due to the change in CDC guidance.
 - Christine Starr has spearheaded the testing program
 - Entire population and staff have been mass tested at least once, anyone who is symptomatic gets tested. Testing happens upon intake, release, and before they are moved within our system.
 - In addition to IDNow, we are adding a new type of testing called BiNax that provides results within 15 minutes that will be simpler and easier to

use. We are working on guidance now on how those will be utilized and results reported before we roll those out.

- We were able to make use of the Orchard Extension from August 3 until today to create space in order to facilitate quarantines within our facilities. Had 226 individuals housed there at its highest capacity.
 - Those who were housed there, all but 4 have now found their way to a minimum custody work projects facility or CRC. That's an incredible testament to those men whose behavior earned them those rewards.
 - Ribbon cutting on October 22nd for TFCRC. Chair McClusky performed the ribbon-cutting ceremony.
 - Moved first residents in last week, primarily facility workers.
 - Planning to move in about 20 residents per week until it has reached capacity.
 - Vice Chair Hayden asked the span of time from start of project to move-in.
 - Started process under Director Atencio, took time to purchase and redesign former TFCRC building to make it what it is today. Took about 3 years total.
 - Out of state placement update
 - Vice Chair Hayden and Director Tewalt visited Saguaro Correctional Center in October. It's not been easy for staff or residents to experience such a dramatic level of change, especially during COVID. Pleasantly surprised at their ability to establish a rhythm. Still have some significant property issues for items being transferred from Eagle Pass. Looking at resources to help resolve those concerns.
 - Vice Chair Hayden commented that this is a much better run facility, with far more structure.
 - Had our first virtual GED graduation today, and it was exciting to be able to see the hard work that those gentlemen have put in to earn that GED, and to still be able to find ways to honor them. Friends and family were able to connect via Zoom and Facebook to help them celebrate.
 - Vice Chair Hayden asked Chief Page about what education has restarted
 - Still a lot of online, some classroom activities in much smaller, cohorted groups. We have to keep moving forward and trying creative ways to keep things going. It's been impressive to see everyone work together to think outside the box to come up with solutions. Doing GED classes, and also classes for Riders.
 - Director Tewalt added that, since March, we've released about 1600 riders, which doesn't happen if they don't complete their programming. We can't stop doing things that affect a resident's release, so there's a significant effort at all facilities to keep those moving as much as possible.
- Strategic Initiatives Update – Bree Derrick
- PowerPoint presentation titled, "Presentation to the Board of Correction – November 12, 2020"
 - Mission, Vision, Values
 - We ENVISION a safer Idaho with fewer people in its correctional system
 - Our MISSION is to create a model correctional system that provides equitable access to programming and opportunities that reflect a community experience, foster connections, and restore victims of crime.
 - We VALUE integrity, positive attitude, and respect.
 - Update on Strategic Initiatives
 - Digitizing files
 - Goal is to become a paperless agency
 - Underway. All "central files" (c-files) for active residents and people on supervision are expected to be scanned by end of 2020
 - Broadband and WiFi enhancements

- Goal is to upgrade infrastructure to enable creation for air-gapped internet system for resident use.
 - Underway. Expected completion in December 2020.
- Dosage probation
 - Goal is to test an approach that assigns intervention amounts to match an individual's risk/needs
 - Underway. Pilot testing in districts 2, 5, and 7.
- Connection and Intervention Stations
 - Goal is to provide community-based resources statewide to help increase success on supervision and reduce revocations.
 - Underway. Four sites expected to be operational by Dec. 2020.
- Recidiviz
 - Goal is to provide real-time metrics to POs to let them know how people on their caseloads are doing and to help focus time, build a series of dashboards for P&P, and enhance projections modeling.
 - Underway. Projects have varied timelines.
- New client database by CORIS
 - Goal is to roll out a new client management system statewide
 - Underway. Expected completion by May 2022.
- Restoring Promise
 - Goal is to radically shift correctional experience for people aged 18-25.
 - Underway, but at a slower pace than originally expected. Narrowing in on site selection.
- Gender Responsive Corrections
 - Goal is to tailor our approaches for women to improve outcomes
 - Underway, but focus has been shifted to P&P due to COVID. D3 and D4 assessments in progress.
- Prisons Work Environment
 - Goal is to improve the work environments in prisons, with the approach that a well-cared for staff will take care of residents.
 - Underway, scheduled for a reboot in Dec 2020 due to COVID. Comments from Chief Chad Page on culture improvement plan.
- Program & Education Changes
 - Goal is to improve coordination between two sections and incentivize participation
 - In the planning phase now
- Microsoft Teams Rollout
 - Goal is to deploy MS Teams agencywide
 - In the planning phase now
- P&P Spotlight – Brian Underwood
 - PowerPoint Presentation titled, “Probation & Parole Spotlight”
 - Video of what Probation & Parole staff say about COVID-19
 - Connection and Intervention Stations, presented by John Thurston, Vice President of GEO Reentry Services
 - CIS will provide services for people on both probation and parole to improve the number of successful completions from supervision and reduce recidivism, thereby reducing the demand for prison beds.
 - Each station will serve as a one-stop center for the provision of community-based case management, as well as group and individual behavior change programming and accountability services. It's an evidence based approach, which means we're operationalizing what the

research says works to reduce recidivism – it's a cognitive behavioral approach to programming.

- Four facilities located in Boise, Twin Falls, Idaho Falls, and Coeur d'Alene
 - All four are currently in various stages of construction and build-out to fit the facilities to our purpose.
- Staff and Training
 - 42 staff selected
 - Will undergo 4 weeks of training, which commences on Monday morning.
- Go live date is December 14
- Visited with various outreach partners while in Boise to start educating them on the mission of the Connection and Intervention Stations.
- Director Tewalt commented that the magnitude of this happening right now has been remarkable. We didn't get legislative approval for this proposal until March of last year, and despite COVID, we were still able to keep this project going by using a new interactive process with Division of Purchasing for issuing a problem statement to solicit proposals. Thank you to Geo Care and their team for just how creative they were in helping IDOC design these centers that will make a significant impact on public safety in Idaho.
- Recidiviz Real-Time Data Projects, presented by Dylan Hobson, Deputy Chief of Probation and Parole
 - Recidiviz is a non-profit organization that provides business analytics for correction agencies. Recidiviz is taking IDOC's real-time data and compiling it into reports that our officers can utilize to help make some data-driven decisions, specifically on how they ought to be focusing their limited time and resources to give us our best outcomes.
 - Monthly case review reports have been developed so that officers can get a snapshot each month of the status of their caseloads. Include details such as:
 - Successful Case Completions
 - Revocations
 - General Standards
 - We also hope to analyze this data, especially from officers who are particularly successful in certain areas, to figure out what makes them successful in those areas and adopt some coaching and training to help bring other people up to their level.
 - Triage report has also been developed to help officers organize their caseload to see what outstanding tasks they need to complete.
 - Currently piloting the Recidiviz program in District 3, and in time will expand to other districts statewide.
- Dosage Probation, presented by Dylan Hobson, Deputy Chief of Probation and Parole
 - Concept of dosage probation is, in essence, rather than assigning someone to a duration of supervision, you assign them to a dosage of treatment that they need to accomplish in order to satisfy a sentence.
 - Piloting a dosage model in Districts 2, 5 and 7
 - This will provide specific hours of treatment to hopefully address high criminogenic needs and reduce risk for the individuals who are participants in the program. Will have a dosage and control group.
 - We are working with Dr. Gann at Boise State University as our research partner to help us crunch the data and determine if dosage probation is more effective than normal probation.
 - Goal is that when client successfully completes program, the officer can then submit the client for unsupervised probation or early discharge.

- Expanded Electronic Monitoring Capabilities
 - As we further look into other available options, we now have the technology to download an app called A-Check.
 - Officers are able to video chat, schedule appointments, do biometric verification, self-reporting, document uploads, resource lists, etc. with their clients.
 - Recent Partnerships with 34 of 35 county jails with which we do business
 - All are now or will soon be fully video capable to allow us to complete PSIs, GAINs, etc. electronically instead of doing in person visits.
- Facility Design Prioritization – Josh Tewalt, Bree Derrick
- Continuation of PowerPoint presentation titled, “Presentation to the Board of Correction – November 12, 2020”
 - Land board is considering using land bank dollars to invest in a correctional facility of some sort. Part of our due diligence on this end is to try to come up with some options for the Board’s consideration to look at how we meet this agency’s needs going forward. Presentation today will highlight some design features, elements, and considerations we were looking at when working with this architect to show you how that then translated into putting some numbers to some different design elements. We would then like to solicit your insight on what our needs are as an agency, so we have a better sense of your prioritization as we develop some final options.
 - Resident Experiences
 - Focused on positive environment for our residents
 - Staff Experiences
 - Focused on environment to help relieve stress and anxiety that come with working in a secure institution.
 - Visitor Experiences
 - Aesthetics matter to our visitors as well
 - An Enhanced Housing Experience
 - Safe, Welcoming, Accessible, Dignified, and Normative
 - Town Square Approach
 - Models the Community to create an overall experience that will better prepare residents to reenter the communities of Idaho.
 - Administration and Offices
 - Non-institutional administration and clinic environment
 - Recreation, Programs, and Education
 - Landscaped courtyards for socialization and dining
 - Seating areas, gathering places
 - Multi-use spaces, park-like setting
 - Areas for children to play and feel safe
 - Kitchen, Dining, and Laundry
 - Non-institutional, bright, normative environment
 - Co-located with staff dining to promote interaction
 - Destination for pro-socialization
 - Culinary Arts – sharing accomplishments with family and friends
 - Proposed Facility Expansion Map
 - 800 bed female facility
 - 400 bed RDU housing
 - Proposed Facility Layout of Women’s Housing
 - Single, Double and Quad housing
 - Shared space
 - Multipurpose rooms

- Living areas, dayrooms, lounges, classrooms, medical spaces, offices, laundry, etc. The layout of these would be ideal in the current COVID situation due to decentralized services.
- Proposed Facility of Reception and Diagnostic Unit (RDU)
 - Two person rooms
 - Male unit, smaller female unit
 - Shared programming and other infrastructure
- Cost per Square Foot
 - Non-secure would be \$250 per sq. ft.
 - Based on female population. Male facility would be about \$30 per sq. ft. more due to additional fortification costs.
 - Secure (more traditional prison style) would be about \$500 per sq. ft.
- Solution-Based Prioritization
 - Design (Normative)
 - Capacity (Projected growth; out of state placements)
 - Composition (Beds meet specific needs)
 - COVID-informed (Decentralized services)
 - Maintenance backlog
- Director Tewalt asked the Board how they would prioritize the above-listed categories into a final facility design
 - Vice Chair Hayden
 - #1 Capacity – in order to provide programming
 - #2 Maintenance backlog
 - Secretary Neill
 - #1 Capacity
 - #2 Design – for normative environment, rather than trying to remodel an existing facility to try to create that.
 - Chair McClusky
 - #1 Capacity
 - #2 Composition
 - Design should be wrapped around all of them
- Secretary Neill asked about the outcomes in other states for those who have implemented these design changes
 - This is a relatively new concept, so there's not a lot of research outcomes yet for the US, but there is information from other countries.

Vice Chair Hayden moved to begin executive session at 4:18 p.m.; Secretary Neill seconded the motion.

Vote Taken: Chair McClusky – yes, Vice Chair Hayden – yes, Secretary Neill – yes.

I.C. 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

I.C. 74-206 (1)(c) To acquire an interest in real property which is not owned by a public agency.

I.C. 74-206 (1)(f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Vice Chair Hayden moved to adjourn Executive Session at 5:05 p.m.; Secretary Neill seconded the motion.

Vote Taken: Chair McClusky – yes, Vice Chair Hayden – yes, Secretary Neill – yes.

Vice Chair Hayden moved to adjourn meeting at 5:06 p.m.; Secretary Neill seconded the motion. Vote Taken: Chair McClusky – yes, Vice Chair Hayden – yes, Secretary Neill – yes.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Dr. David McClusky, Chair

Date