



BOARD OF CORRECTION

Protecting Idaho through Safety, Accountability,
Partnerships and Opportunities for Offender Change

Robin Sandy
Chair

David McClusky
Vice-Chair

J.R. Van Tassel
Secretary

C.L. "Butch" Otter
Governor

Board of Correction Meeting Minutes

March 7, 2013 – 9:00 a.m. – 5:00 p.m. MT
Idaho State Correctional Institution (ISCI)
13500 S Pleasant Valley Rd, Kuna, ID 83634 – Conference Room

Members Present:

Robin Sandy, Chair via phone
J.R. Van Tassel, Secretary

David McClusky, Vice-Chair

Comprising a quorum of Board of Correction (Board)

Others Present:

Brent Reinke, Director
Kevin Kempf, Division Chief, Operations
Henry Atencio, Division Chief, Probation & Parole
Teresa Jones, Administrative Support Manager
Martin Thomas, Division Chief, Correctional Industries
Shane Evans, Division Chief, Education, Treatment & Reentry
See attached attendance list

Debi Jessen, Administrative Assistant
Tony Meatte, Division Chief, Management Services
Mark Kubinski, Lead Deputy AG
Sharla Means, Manager, Human Resources

1. Call to order
 - ❖ Chair Sandy turned the meeting over to Vice-Chair McClusky who called the meeting to order at 9:00 a.m.
2. Welcome and introductions
 - ❖ Vice-Chair McClusky welcomed everyone and introductions were made around the room.
3. Board of Correction meeting minutes approval
 - ❖ **Secretary Van Tassel motioned to approve the minutes from the February 5-6, 2013, meeting. Chair Sandy seconded the motion. Motion passed unanimously.**
4. Idaho Correctional Center (ICC) update, Warden Tim Wengler
 - ❖ Wengler provided program accomplishments for 2012. He shared that there have been 57 GED graduates with an 86% passing rate, 627 vocational certificate completions and 273 pre-release completions. He also provided a breakdown of the 935 Pathway completions: 172 Therapeutic Community (TC) completions, 32 completions of the residential drug abuse program 9 (RDAP) for parole violators, 29 sex offender treatment completions, 259 programs provided by Texas Christian University, which are self-help programs, and 19 INYA (Mexican GED) completions.
 - ❖ Wengler shared that the inmates participating in the Braille project have completed 570 books which includes 419 children's books for the Jernigan library in California. He stated that the program is so successful that other Corrections Corporation of America (CCA) facilities will be implementing the program.
 - ❖ He stated that the Department conducted a Program, Education and Treatment (PET) audit and found no major deficiencies. Wengler said that already in 2013 there have been 22 GED, 30 TC, and 2 RDAP completions.

5. Leadership team update

❖ Probation and Parole (P&P) Division, Chief Henry Atencio

- Atencio stated that the limited supervision caseload currently supervises 20 offenders from Central Office. Initially, only offenders from Districts 3 and 4 were considered for this program' however, it has since been opened to all districts to help reduce the caseloads statewide. Staff will monitor the caseload for compliance. Contact will be through the mail. Any person-to-person contact will be performed by a trained parole officer (PO) in the same district as the offender's residence.
- Atencio stated that P&P conducted 4700 pre-sentence investigations (PSI) and provided information to the Board regarding what is involved to complete one. He stated that judges are asking for more information on the PSI regarding offender's risk to revoke.
- He shared that a sentencing database has been created to track all sentences handed down in Idaho going back seven years in an attempt to create consistent sentencing throughout Idaho.
- Atencio said that the current Probation/Parole academy is the first six-week academy to provide more training in law enforcement and safety techniques.

❖ Management Services Division, Chief Tony Meatte

- Meatte shared that the Joint Finance and Appropriation Committee (JFAC) set the Department's budget on March 6, 2013. He shared the Department's requests and what was set by JFAC.
- He discussed the supplemental, program maintenance, and enhancement requests made by the Department. Meatte stated that the Division of Financial Management recommended that any salary savings the Department has for FY13 be reinvested in staff.

❖ Human Resources (HR), Sharla Means, Manager

- Means discussed the current PO academy and shared that the graduation will occur on April 5, 2013. The next correctional officer academy will begin April 7, 2013, and graduation will take place on May 10, 2013. She said there are currently 35 Department employees and 4 from Management & Training Corporation that will participate in that academy.
- She shared that HR is revising policies 201 Respectful Workplace, 206 Family and Medical Leave Act, and 203 Problem Solving.

6. Gang violence, Nicole Fraser, Gang Intelligence Coordinator

- ❖ Fraser provided information on gang activity in the prisons and a video was seen depicting violence in the Idaho system. She shared information on disciplinary actions for gang members over the last 12 months.
- ❖ Fraser discussed the information sharing that is occurring between facilities and local law enforcement agencies as well as a northwest regional investigators association.

7. Recess

Secretary Van Tassel motioned to recess the meeting to attend the ribbon cutting ceremony for the new Correctional Industries distribution warehouse. Seconded by Vice-Chair McClusky. Motion passed unanimously. Meeting was recessed at 10:44 a.m.

8. Reconvene

Secretary Van Tassel motioned to reconvene the meeting after traveling to the site of the ribbon cutting ceremony for the new Correctional Industries (CI) distribution warehouse. Seconded by Vice-Chair McClusky. Motion passed unanimously. Meeting was reconvened at 11:05 a.m.

9. Ribbon cutting ceremony and tour

- ❖ Board members presided over the ribbon cutting ceremony at the new distribution warehouse for CI and then toured the facility.
10. Recess
Secretary Van Tassel motioned to recess the meeting to travel back to the facility. Seconded by Vice-Chair McClusky. Motion passed unanimously. Meeting was recessed at 11:40 a.m.
11. Reconvene
Secretary Van Tassel motioned to reconvene the meeting after traveling to the facility. Seconded by Vice-Chair McClusky. Motion passed unanimously. Meeting was reconvened at 12:10 p.m.
12. Executive session
Secretary Van Tassel motioned to adjourn to executive session at 12:14 p.m., pursuant to Idaho Code, sections 67-2345(f) and 67-2345(1)(b). Vice-Chair McClusky seconded the motion. Roll call was taken. Motion carried unanimously.
- A. *I.C. 67-2345(1)(b)* To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
 - B. *I.C. 67-2345(1)(f)* To communicate with legal counsel for the Idaho Department of Corrections to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
13. Regular session
Secretary Van Tassel motioned to move out of executive session. Chair Sandy seconded. Motion carried unanimously. Returned to regular session at 12:55 p.m.
14. Corizon update, Tom Dolan, Regional Director
- ❖ Dolan introduced the Vice-President of Operations, Rolly Maldonado, and provided information on services provided to inmates for the previous year.
 - ❖ Dr. Babich, Regional Medical Director, discussed the issue of medical and mental health needs when inmates reenter society.
15. Leadership team updates, continued
- ❖ Prison Division, Chief Kevin Kempf
 - Kempf provided details of his experience as a correctional officer on C Block at Idaho Maximum Security Institution (IMSI). Kempf had recently spent a swing shift working at IMSI to gain a better understanding of what officers are required to do.
 - ❖ Education, Treatment and Reentry Division, Chief Shane Evans
 - Evans provided an update on Substance Use Disorder (SUD). He stated that the program has received stable funding for the current year, and they have a sense of the needs for the population being served.
 - He stated that if every offender accessed every service recommended, the cost would exceed the available funds by \$4 million. Currently, available funds have been exceeded and adjustments are being made so that priority populations are served first. Evans stated that a triage process is in place to assess need and make sure resources are spent judiciously.
 - Evans shared that the Department was awarded a grant in conjunction with Khan Academies, a virtual lesson program, to provide up-to-date computers for the institutions to facilitate access when GED testing goes paperless beginning January 1, 2014. The new computers will also provide technology training for inmates.

- ❖ Director's office, Teresa Jones, Administrative Support Manager
 - Jones provided information on the changes being made to the policy approval process and discussed how cumbersome it is. Currently, the policy coordinator and quality assurance manager are working to streamline the process.
 - She provided copies of the last two editions of *DOC Talk* to the Board members.
 - Jones provided an update on the proposed legislation, specifically HB152 dealing with sex offender mandatory minimum sentences and HB213 requesting a 10-year enhancement when the victim of a crime is 65 years old or older.

16. Tour of ISCI

- ❖ Board members, leadership, staff and guests participated in a tour of ISCI medical, medical annex, remote pharmacy and the Receiving and Diagnostic Unit.

17. Research and analysis, Cathy McCabe, Research Supervisor

- ❖ McCabe provided a snapshot on the total incarcerated population including contract beds.

18. New Gooding County Jail, Director Brent Reinke

- ❖ Reinke shared that he wrote a letter to the Gooding County Sheriff regarding the operation of the new jail that will be constructed. He stated that he has learned the Sheriff will be operating the jail instead of a private company and he asked the Department for a commitment to lease 50 to 100 beds. Reinke requested the Board's approval.

Chair Sandy motioned to support the leasing of 50 beds at the new Gooding County jail once the facility is operational. Secretary Van Tassel seconded. Motion carried unanimously.

19. Director's report, Director Brent Reinke

- ❖ Reinke is working on the creation of a business model for the department to enhance CI and provide additional vocational education to the offender population, which will in turn generate more revenue.
- ❖ He discussed his vision for a three, five, and seven-year plan for the Department.
- ❖ Reinke stated he will meet with Idaho State Police and present them with information regarding the investigation at ICC.

20. Next Board meeting date, time and location confirmation

- ❖ The next Board meeting is scheduled for May 7, 2013, at Central Office.

21. Adjournment

Secretary Van Tassel motioned to adjourn the meeting. Seconded by Chair Sandy. Motion carried unanimously. Meeting was adjourned at 4:24 p.m.

Submitted by:

Debi Jessen, Administrative Assistant

Date

Approved by:

Robin Sandy, Chair

Date