



C.L. "Butch" Otter  
Governor

## BOARD OF CORRECTION

Protecting Idaho through Safety, Accountability,  
Partnerships and Opportunities for Offender Change

Robin Sandy  
Chair

Jay Nielsen  
Vice-Chair

J.R. Van Tassel  
Secretary

---

### **Board of Correction Meeting Minutes**

April 5, 2012 – 5:00 p.m. – 5:30 p.m. MT  
Idaho Department of Correction  
1299 N. Orchard St., Suite 110, Boise, ID 83706  
Via telephone conference

#### **Members Present:**

Robin Sandy, Chair

Jay Nielsen, Vice-Chair

#### **Members Absent:**

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

#### **Others Present:**

Debi Jessen, Administrative Assistant  
See attached attendance list

1. Call to order
  - ❖ Chair Sandy called the meeting to order at 4:59 p.m. at the Idaho Department of Correction (Department) Central Office.
2. Misdemeanor probation Memorandum of Understanding (MOU), Henry Atencio, Deputy Division Chief, Operations
  - ❖ Atencio reviewed a draft of the MOU agreement that will bridge the gap in misdemeanor probation services offered by counties until the November 2012 election.
  - ❖ Atencio stated that there will be no fiscal impact to the Department and it will be the responsibility of the requesting county to initiate the agreement.
  - ❖ He stated that currently seven Idaho counties Ada, Bonner, Bonneville, Cassia, Clearwater, Nez Perce and Twin Falls have expressed an interest in entering into an agreement with the Department.

**Vice-Chair Nielsen motioned to approve the Memorandum of Understanding as presented. Seconded by Chair Sandy. Motion carried unanimously.**

3. Final Board discussion
  - ❖ Chair Sandy discussed items to be included on the agenda for the next Board meeting.
4. Adjournment

**Vice-Chair Nielsen motioned to adjourn the meeting. Seconded by Chair Sandy. Motion carried unanimously.** Meeting adjourned at 5:11 p.m.

Submitted by:

\_\_\_\_\_  
Debi Jessen, Administrative Assistant

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Robin Sandy, Chair

\_\_\_\_\_  
Date