



BOARD OF CORRECTION

To promote a safer Idaho by reducing recidivism

Debbie Field
Chair

David McClusky
Vice-Chair

Cindy Wilson
Secretary

C.L. "Butch" Otter
Governor

Board of Correction Meeting Minutes

April 9, 2015, 8:30 AM – 4:00 PM MT
Idaho Maximum Security Institution (IMSI),
13400 S. Pleasant Valley Rd., Kuna, ID. 83634

Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Kevin Kempf, Director
Henry Atencio, Deputy Director
Sharla Means, Manager, Human Resources
Mark Kubinski, Lead Deputy AG
Jeff Ray, IDOC
Andrea Blades, Management Assistant

See attached attendance list

- Call to order
 - ❖ Chair Field formally called the meeting to order at 8:37 a.m. at the Idaho Maximum Security Institution (IMSI) and welcomed everyone in attendance; initiated introductions around the room.

- Tour of Idaho Maximum Security Institution (IMSI), Warden Al Ramirez
 - ❖ Warden Ramirez presented an initial overview of the facility.
 - ❖ Physical tour included Blocks J, A, B, C, F and concluded at 11:15 a.m.
 - ❖ IMSI facility presentation continued with a summary presented by Warden Ramirez followed by a group Q&A session.

- Contract Services Update, Management Services Division Chief Pat Donaldson
 - ❖ Donaldson provided an overview and brief summary of significant Agency contracts: Correctional Alternative Placement Program (CAPP), Kit Carson Correctional Center (KCCC), Corizon, Three Oaks Ministries, Substance Abuse Disorder Services (SUDS), Trinity Services at Idaho State Correction Center (ISCC), Keefe Concessions, Century Link; including dollar amounts, time ranges and dates of expiration.

- BREAK 11:45

- Executive Session
Secretary Cindy Wilson motioned to adjourn to executive session at 11:55 a.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously. Roll call was taken; all three Board Members present.
 - A. *I.C. 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*
 - B. *I.C. 67-2345 (1)(f) To communicate with legal counsel for the Idaho Department of Corrections to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

- Executive Session
Secretary Cindy Wilson motioned to adjourn to executive session at 1:10 p.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.

- Presentation of Silver Cross Awards, Director Kempf, Warden Ramirez, and Board members.
 - ❖ Silver Cross Awards presented to: Chris Ackerman, Julie Dietz, Tia Dutson, Curt Hatmaker, Riley Hayes, Robert Howard, David Ranck, Julie Tamez, Ken Thompson.

- Contractor Updates
 - ❖ Brain Finn gave brief overview of Correctional Alternative Placement Program (CAPP). Of note, 3 uses of force to date; 6,652 Urine Analysis performed with zero positives; 1,700 cell/bunk searches performed each month and CAPP will be celebrating its 5th year anniversary on July 2, 2015.
 - ❖ Tom Dolan, Ryan Valley, Dr. Murry and Connie Smock gave the Corizon update, slide presentation and handout provided.
 - ❖ Steve Sleigh, Mike Cozark, Phil LuVisi gave brief Trinity company overview and summary and Trinity Services at Idaho State Correction Center (ISCC) update, slide presentation and handout provided.

- Correctional Industries Update, General Manager Alan Anderson
 - ❖ Anderson gave brief Correctional Industries, topics included: Financial, Human Resources, Training, Legislative Session, Garment Shop; a slide presentation was provided.

- Idaho State Correctional Institution (ISCI) Unit 24 Update, Prisons Division Chief Jeff Zmunda
 - ❖ Zmuda provided update on the Unit 24 withdrawal of inmates, a slide presentation and handout was provided.

- Agency Budget Update, Budget & Policy Administrator Josh Tewalt
 - ❖ Tewalt provided budget update, a handout was provided.

- Research Update, Principal Research Analyst Janeena Wing
 - ❖ Wing provided a population trends update, a slide presentation was provided.

- Agency Overview, Kevin Kempf, Director
 - ❖ Kempf reports that 1 out of 6 States decided to opt out of the Federal Prison Rape Elimination Act (PREA) Standards and Idaho is moving towards Federal PREA compliance. In effort to become Federal PREA compliant PREA services have been moved under the Director's Office and Teresa Jones will begin with a GAP analysis and the Agency will move forward from there.
 - ❖ Information Technology (IT) will be a focus. We are strapped with a lethargic computer system and we are not even close to meeting the Correctional Integrations System (CIS) goals. We are beginning to explore options for clarity and to determine where we are and where we want to go, and how to get there. We are not going to waste time asking for more positions, we are going to examine things and alter to Agency specifics where and when possible.
 - ❖ The FBI Correction Corporation of America (CCA) report was completed 3 weeks ago and went to Wendy Olson's Office, we have not been provided with a copy of the report. We assume the contents of the report will go public.
 - ❖ The Re-Organization has gone smoothly and is operating as expected thus far.

- Board of Correction meeting minutes approval

Vice Chair David McClusky moved to accept the 02/11/2015 meeting minutes; Secretary Cindy Wilson seconded the motion; motion carried unanimously.

- Final Board Discussion
 - ❖ May Board of Corrections Meeting to be held at District 3 Probation & Parole.
 - ❖ June Board of Corrections Meeting is canceled due to IDOC hosting the Coeur d'Alene ASCA Conference June 11-14.

- Adjourn
 - ❖ The Board meeting adjourned at 4:00 p.m.

Submitted by:

Andrea Blades, Management Asst.

Date

Approved by:

Debbie Field, Chair

Date