



BOARD OF CORRECTION

DEBBIE FIELD
Chair

DAVID MCCLUSKY
Vice-Chair

CINDY WILSON
Secretary

MINUTES

BOARD OF CORRECTION MEETING

August 17, 2016, 8:00 AM – 12:00 PM MT

Location:

Idaho Department of Correction, 1299 N. Orchard St., Ste. 110, Boise ID 83706

Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Comprising a quorum of Board of Correction (Board)

Others Present:

Attendee sign in sheet on file

- Call to order
 - ❖ Chair Field formally called the meeting to order at 8:00 a.m. at the Idaho Department of Correction (IDOC) 3rd floor board room and welcomed everyone in attendance.
- Board of Correction meeting minutes approval

Secretary Cindy Wilson moved to accept the July 19, 2016 meeting minutes; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.
- American Correctional Association (ACA) Update, Kevin Kempf, Director
 - ❖ Director Kempf and Budget and Policy Administrator Josh Tewalt spoke at the conference in Boston regarding effecting positive change.
 - Major topics at the conference included restrictive housing reform, and potential planned inmate work stoppage to advocate for better inmate pay.
 - Director Kempf was chosen to chair the Training and Program Committee.
 - ❖ Idaho was also featured in the July/August 2016 issue of Corrections Today magazine.
- Correctional Industries Update, Alan Anderson, Correctional Industries General Manager
 - ❖ PowerPoint presentation highlighting year-end statistics for Correctional Industries to review
 - Revenue and expenditures
 - Manufactured products and PIE/AG
 - Training hours by shop
 - Balance sheet
 - Garment shop
 - Recidivism
- Awards Presentation
 - ❖ Sergeant Julie Dietz – Bravery Award
 - ❖ Correctional Officer Erik Thompson – Above and Beyond Award

- Board Resolution, Kevin Kempf, Director
 - ❖ Discussed Board Resolution 2016-01 – Department of Correction Personnel Authorized to Possess Department Issued Firearms
 - ❖ Motion to adopt Resolution by Chair Field, seconded by Secretary Wilson, unanimously carried.
- Population Update, Janeena Wing, Research Analyst Supervisor
 - ❖ PowerPoint presentation to review population trends
 - Total incarcerated population
 - Term population
 - Admissions and releases to term
 - Rider population
 - Parole violator population
 - Community population
 - Forecast

- Budget Overview, Josh Tewalt, Budget & Policy Administrator
 - ❖ PowerPoint presentation to review FY18 Budget Submission
 - Population forecast
 - FY17 supplementals
 - FY18 program maintenance and base adjustments
 - FY18 enhancements
 - FY18 budget totals

- Public Information Update, Jeff Ray, Public Information Officer
 - ❖ PowerPoint presentation to review neighborhood news
 - Reviewed correctional related news from surrounding states

➤ Executive Session
Secretary Cindy Wilson motioned to adjourn to executive session at 11:40 a.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously. Roll call was taken; all three Board Members present.

- A. *I.C. 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*
- B. *I.C. 74-206 (1)(f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

Secretary Cindy Wilson motioned to adjourn executive session and return to regular session at 12:24 p.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.

- Motion by Vice-Chair McClusky to provide a salary increase to Correctional Industries General Manager Alan Anderson’s salary per memorandum to the Board of Correction. Seconded by Secretary Cindy Wilson; unanimously carried.
- Motion by Vice-Chair McClusky to pursue resolution of the attorney fee issue through the mediation process to encourage resolution. Seconded by Secretary Cindy Wilson; unanimously carried.
- Next Board of Correction meeting tentatively scheduled for October 18, 2016.
- Adjourn
 - ❖ Meeting adjourned at 12:28 p.m.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Approved by:

Debbie Field, Chair

Date