



# BOARD OF CORRECTION

*To promote a safer Idaho by reducing recidivism*

Debbie Field  
Chair

David McClusky  
Vice-Chair

J.R. Van Tassel  
Secretary

C.L. "Butch" Otter  
Governor

## **Special Board of Correction Meeting Minutes**

February 11, 2015, 8:00 AM – 3:30 PM MT

**First Location:** Idaho State Capitol Building (Capitol), 700 W. Jefferson St., Boise ID 83702

IDOC Presentation to JFAC (8:00 a.m. – 11:20 a.m.): Level 3 JFAC Hearing Room

IDOC Presentation to Senate Education Committee (3:00 p.m. – 3:30 p.m.), Garden Level Room WW55

**Second Location:** Division of Financial Management (DFM), 304 N. 8<sup>th</sup> St., 3<sup>rd</sup> Floor, (also called Borah Bldg.) Boise ID 83702

BOC Business Meeting (11:45 a.m. – 2:45 p.m.): DFM 3<sup>rd</sup> Floor Conference Room, (Borah Building)

### **Members Present:**

Debbie Field, Chair

Dr. David McClusky, Vice-Chair

J.R. Van Tassel, Secretary

Comprising a quorum of Board of Correction (Board)

### **Others Present:**

Kevin Kempf, Director

Henry Atencio, Deputy Director

Sharla Means, Manager, Human Resources

Mark Kubinski, Lead Deputy AG

Jeff Ray, IDOC

Andrea Blades, Management Assistant

See attached attendance list

- Call to order
  - ❖ Meeting began at 8:00 a.m. at the Capitol Building with two Agency presentations to the Joint Finance Affairs Committee (JFAC).
  - ❖ Chair Field formally called the meeting to order at 10:50 a.m. at the Division of Financial Management (DFM) and welcomed everyone in attendance; initiated introductions around the room.
- Board of Correction meeting minutes approval  
**Vice Chair David McClusky moved to accept the 02/04/2015 meeting minutes; Secretary JR VanTassel seconded the motion; motion carried unanimously.**
- Corizon Contract Issues Letter distributed for Board review.
- Executive Session  
**Secretary JR VanTassel motioned to adjourn to executive session at 11:00 a.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously. Roll call was taken; all three Board Members present.**

- A. *I.C. 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*
- B. *I.C. 67-2345 (1)(f) To communicate with legal counsel for the Idaho Department of Corrections to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

➤ Executive Session

**Secretary JR VanTassell motioned to adjourn to executive session at 12:15 p.m.; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.**

➤ Agency Overview, Kevin Kempf, Director

- ❖ Kempf provided an update on the Agency Victim Services.
- ❖ Administrative Support Manager Teresa Jones has been placed over the Victim Services program and this program is to be actively represented through regular participation on the Idaho Department of Correction (IDOC) Leadership Team.
- ❖ Teresa Jones has also been placed over the IDOC PREA (Prison Rape Elimination Act) Program.
- ❖ The Victim Services Program and PREA are important issues and this change moves them closer to the top of the organization.
- ❖ Kempf provided update on the Agency's partnership with Crystal Allen and County Sheriff's pertaining to the missing persons and cold case playing cards.
- ❖ Kempf expressed interest in exploring relationships with MAD, IVWA etc. and his ideas were supported by the Board.
- ❖ Kempf updated the Board on the Agency's connection to SAUSA.

➤ Human Resources, Sharla Means, Manager

- ❖ Means provided brief IDOC Staff update.

➤ Final Board Discussion

- ❖ None

➤ Adjourn

- ❖ The Board meeting adjourned at 12:38 p.m.

Submitted by:

\_\_\_\_\_  
Andrea Blades, Management Asst.

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Debbie Field, Chair

\_\_\_\_\_  
Date