



BOARD OF CORRECTION

DEBBIE FIELD
Chair

DAVID MCCLUSKY
Vice-Chair

CINDY WILSON
Secretary

MINUTES

BOARD OF CORRECTION MEETING

May 12, 2017, 8:00 AM – 4:00 PM MT

Location:

Idaho State Capitol, House Majority Caucus Room E403, Boise ID
South Idaho Correctional Center, 13900 S. Pleasant Valley Road, Kuna, ID

Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Others Present:

Attendee sign in sheet on file

- Call to order
 - ❖ Chair Field formally called the meeting to order at 8:05 a.m. at the Idaho State Capitol and welcomed everyone in attendance.
- Staff Recognition – Henry Atencio, Director
 - ❖ Calvin May – 38 years of service
- Board of Correction agenda change

Secretary Cindy Wilson moved to accept the revised agenda for May 12. The change was necessary in order to add the agenda item "Correctional Industries Proposed Legislation for FY18". Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.
- Board of Correction meeting minutes approval

Vice Chair Dr. David McClusky moved to accept the March 17, 2017 meeting minutes; Secretary Cindy Wilson seconded the motion; motion carried unanimously.
- Population Update – Jeff Zmuda, Deputy Director
 - ❖ PowerPoint presentation
 - Incarcerated Population 2012-2017
 - Community Population 2012-2017
 - County Jail Population
 - Idaho Supreme Court Data
 - Criminal Case Filings
 - Preliminary Forecast
 - Forecast by Population
 - ❖ Excel Spreadsheet – IDOC Facility Expansion
 - Details current capacity, desired capacity, and projected one-time and ongoing costs if the expansion takes place.
 - ❖ Excel Spreadsheet – Personnel Fund Transfer Request

- Document illustrates IDOC's proposed plan to fund one-time and recurring costs of bed expansion project.
 - Plan would need to be submitted to, reviewed by, and approved by DFM.
- Developing Apprenticeships – Correctional Industries, IDOC, CWI
- ❖ Per Cindy Wilson, we need to look into creating apprenticeships through the Department of Labor and provide these kinds of learning opportunities for our offenders. If they can gain a skill, and create a relationship with an employer, they have a better chance at success when they are released.
 - Adult Basic Education Program
 - Amy Lorenzo
 - a. Have a workplace readiness assessment tool that might be applicable or modifiable to use with offender population
 - Amelia Valasek
 - a. Adult Basic Education Program, a component of Idaho Career & Technical Education (CTE), supplements correctional education through annual grants submitted by Julie Oye-Johnson for the IDOC.
 - b. Focuses on students from pre-literacy to secondary education.
 - c. Desire is to guide students to bridge skill gaps (such as basic math) to prepare them so they qualify to enter employment, technical education or college programs.
 - d. Also funding to provide more training for IDOC instructors
 - Adrian San Miguel
 - a. CTE Federal Carl D. Perkins Act provides limited grant funding to correctional education.
 - Tim Leigh, Department of Labor
 - Leading effort to apply for Apprentices Idaho Grant
 - Key is identifying employers with a need, which is cyclical. For example, right now, welding, drivers and auto mechanics are in high demand.
 - Mark Swinney, Director, Business and Manufacturing Programs, Workforce Development, College of Western Idaho
 - Plumbing, HVAC, Electrical – 4 year program
 - Masonry – 3 year program
 - IDOC contracts with CWI to provide 5 staff who deliver technical support, library services and classroom assistance in the prisons
 - In the past, Correctional Industries has funded an AutoCAD program for inmates, contracting with CWI to:
 - a. Bring adjunct instructors on site
 - b. Provide textbooks
 - c. Receive AutoCAD certificate from CWI
 - Other CWI offerings could be considered as feasible IDOC educational opportunities.
 - Julie Oye-Johnson
 - Provided handouts – IDOC Vocational Education, Education Program Yearly Update (dated January, 2017)
 - a. Career & Technical Education Advisory Committee acts as a guide for future vocational programs and projects
 - b. Pre-Release Program that inmates participate in prior to being released to the community
 - c. Employability Skills Framework
 - d. Idaho SkillStack provides coursework that is transferrable to institutions such as CWI once inmates are released to community
 - The most important key is trying to get inmates connected with potential employers
 - Working on project to get offenders connected via internet to Department of Labor website to save employment profiles, applications, etc. Just rolled out at

Pocatello Women’s Correctional Center, and will be coming soon to additional facilities.

- Correctional Industries Proposed Legislation for FY18 – Alan Anderson, CI General Manager
 - ❖ Handout of proposed legislative language
 - Intent is to open up statute language to allow offenders to perform certain work service tasks, such as call center, auto repair, etc., in the private sector at current labor rates.
 - Alan will provide the Board with talking points regarding the proposed legislation.
- Correctional Officer Graduation Ceremony
 - ❖ Held in the Idaho State Capitol Rotunda, 2nd Floor
- Executive Session

Secretary Cindy Wilson moved to go into executive session at 12:46 p.m.; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

I.C. 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

I.C. 74-206(1) (f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Secretary Cindy Wilson moved to adjourn executive session at 1:47 p.m. and return to regular session; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

- Tour of South Idaho Correctional Institution
- Adjourn
 - ❖ Meeting adjourned at 4:00 p.m.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Approved by:

Debbie Field, Chair

Date