



BOARD OF CORRECTION

DEBBIE FIELD
Chair

DAVID MCCLUSKY
Vice-Chair

CINDY WILSON
Secretary

MINUTES

BOARD OF CORRECTION MEETING

May 2, 2018, 8:00 AM – 4:30 PM MT

Location:

Idaho Department of Correction, 1299 N. Orchard Street, Suite 110, Boise, ID 83706

Members Present:

Debbie Field, Chair
Dr. David McClusky, Vice-Chair
Cindy Wilson, Secretary

Others Present:

Attendee sign in sheet on file

- Call to order
 - ❖ Chair Debbie Field called the meeting to order at 8:12 a.m.
- Board of Correction meeting minutes approval

Vice Chair Dr. David McClusky moved to accept the March 20, 2018 meeting minutes; Secretary Cindy Wilson seconded the motion; motion carried unanimously.

Secretary Cindy Wilson moved to add executive session agenda item "I.C. 74-206 (1)(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code"; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously. This item was unintentionally omitted due to a clerical error.
- Staff Recognition – Henry Atencio
 - ❖ This item has been deferred to the next Board of Correction meeting, as the recognition awards did not arrive in time for the meeting.
- Idaho Correctional Industries Update – Kevin Mickelson, General Manager
 - ❖ PowerPoint Presentation "Idaho Correctional Industries – Coaching, Mentoring, Guiding"
 - Personnel Update
 - Administrative Assistant – Denise Delaney
 - Sales Manager – Terry Tharp
 - Training Specialist – Darren Crays
 - Service Manager Position – Currently Open
 - Senior Training Specialist – Currently Open
 - Financial Technician – Currently Open
 - Training Assistant (3) – Currently Open
 - Professional Update
 - Organizational Chart Overview
 - Projected Move
 - Have requested ICI to be able to move showroom early to HP Complex in order for new tenants to be able to select furniture and equipment needs.
 - Plan for PWCC
 - Seeking a Training Specialist with screen print and embroidery experience
 - Screen Print

- Embroidery
 - Toner cartridge repair and refill
- NCIA Update
 - Fantastic opportunity to meet with other CI directors nationwide and discuss ideas and challenges
- 2019 Legislative Preparation – Henry Atencio, Director
 - ❖ IDOC Division Chiefs are currently working on budget, capital outlay and decision units for FY20.
 - ❖ Legislative ideas due by July – working on a few ideas now:
 - Changes to IDAPA Rules about Response Matrix rules
 - Explore liquor fund distribution (currently \$440,000 annually) for 7 problem solving court positions, however, we have over 30 problem solving courts statewide. Hoping to increase funding for additional positions. Drawback may be an impact to general fund.
 - Desire to have a CRC in N. Idaho, possibly even use for some Rider releases.
 - Create statute to prohibit people from flying drones over our facilities
 - Allow Parole Commission to not forfeit street time
- Population Update – Janeena White, Research Supervisor
 - ❖ PowerPoint Presentation “Population Trends”
 - Combined Incarcerated and Community Population
 - Total population has steadily increased since 2012, by 3,172 offenders
 - Total Incarcerated Population
 - Continues at record high, will likely reach 8,600 by end of calendar year
 - Term Population
 - Continues to increase; 156 below previous high point in May 2013
 - Rider Population
 - Increased in 2016 and has remained around 1,400 since early 2017
 - Parole Violator Population
 - Has increased from 2012 and continues to remain close to 600 per month
 - Female Incarcerated Population
 - At a record high of 1,130, which is 130 above average and higher than predicted
 - Percent in County Jail by Status Type and Gender
 - 18.8% of female riders versus 6.3% of male riders in county jails
 - 22.0% of female term versus 2.9% of male term in county jails
 - 39.7% of female PV versus 25.8% of male PV in county jails
 - Crime Type by Status and Gender
 - Much larger proportion of female rider, term and PV are convicted of drug crimes
 - LSI Score by Gender and Status
 - Incarcerated females have higher risk scores than incarcerated males – close to 30
 - Rider LSI Domains by Gender
 - Female riders have more significant needs in all areas, except criminal history
 - Term LSI Domains by Gender
 - Female term have higher needs in all areas except criminal history, leisure/rec, and attitude
 - PV LSI Domains by Gender
 - Female parole violators have higher needs in all areas except criminal history, leisure/rec, and attitude
 - Community Population
 - Total community population has stayed around 15,700 since December 2017
 - Criminal History, Average Domain
 - Offenders receiving the LSI have a lengthier criminal history now than in the past
 - High scores from number of prior convictions, charges laid while on prior community supervision
 - Education/Employment and Financial
 - More have financial problems than in the past, increase in proportion with financial assistance.
 - Only 25% have less than 10th grade education, and 51% have less than 12 grade

- Family Relationships and Accommodations
 - Slightly better family relationships, worse accommodations
 - Leisure Activities and Companions
 - Slightly worse leisure activities, better companions
 - Attitude and Emotional/Personal
 - Attitude is better, emotional personal is a little worse
 - Substance Abuse
 - Substance abuse slight increase in 2017 and 2018. Current alcohol problem decreased, drugs have increased.
 - As high now as was in 2008
 - Drugs from LSI – Current Problem with Drug
 - Meth remains most common drug mentioned, and has increased from 63.8% to 69.4%
 - Opiates have recently decreased from 15.4% to 8.4%, but heroin (7.6% to 15.1%) and cocaine (1.5% to 3.0%) have increased
 - Marijuana has decreased slightly from 37.7% to 35.1%
 - Average LSI Score by Drug of Choice
 - Meth users have highest LSI scores and highest correlation with the assessment
 - ❖ State legislature increased jail per diem to \$55/day for first 7 days, and \$75/day beyond 7 days
 - Tim Higgins identified a few counties that may have small numbers of beds that they would be willing to house IDOC inmates
 - Henry Atencio has also spoken with other states to see if they had any beds available.
 - Oregon has beds, but, would have been \$109/day/inmate which is not cost effective
 - Colorado is trying to get funding from their legislature to reopen one of their facilities. If that happens, it could be a possibility
 - Alaska potentially has beds, but have not yet had a chance to meet to find more details
 - ❖ In order to address the immediate need for additional beds for female inmates
 - IDOC would like to move the female inmates from SICI PRC to ISCC H-Block, formerly known as the PIE building
 - Capacity 304 beds – 112 from PRC, plus bring in 188 from county jails
 - Fully contained – kitchen, laundry, sally port, medical, etc.
 - Male inmates would be temporarily displaced during the move
 - a. Retrofit east dorm at SICI
 - b. Approx. 100 work projects inmates would be housed in tents in the recreation area at SICI until contract for minimum custody beds can be located
 - ❖ The Board expressed a need to permanently add more beds. More analysis needs to happen to determine how many beds are needed for current and future population requirements. Chair Field asked the Leadership Team to prepare some preliminary ideas and numbers for discussion at the next Board of Correction meeting.
- IMSI C-Block Update – Ashley Dowell, Chief of Prisons
 - ❖ Civil commitment beds have been increased from 3 to 9 beds.
 - ❖ Mental health beds will be expanded to a third tier
 - ❖ Reviewed architectural renderings that would soften the look of the area, and absorb sound, and help foster a more therapeutic environment.
 - ❖ The Board expressed a desire for IDOC to have discussions with Health and Welfare leadership to determine the future needs for housing needs for severely mentally ill patients/inmates.
 - Probation and Parole Mental Health Treatment Funds Update – Greg Lewis, Deputy Chief of Probation and Parole
 - ❖ CRC beds have been added to increase capacity
 - October 2017
 - East Boise CRC: 8 beds
 - Nampa CRC: 23 beds

- Treasure Valley CRC: 8 beds
- Idaho Falls CRC: 24 beds
- May 2018
 - East Boise CRC: 16 beds
 - Idaho Falls CRC: 5 beds
 - Nampa CRC: 7 beds
- ❖ Handout – Spreadsheet “Idaho Department of Correction Substance Abuse Disorder Services, Expenditures Incurred 7/1/17 – 3/31/17”
 - Breakdown of expenditures for treatment services and recovery support services
- ❖ Handout – PowerPoint presentation “Mental Health Services”
 - Background
 - Gap analysis
 - \$5.6 million annually via DHW
 - Serving supervised probation and parole offenders only
 - All services provided through a Federally Qualified Health Center (FQHC)
 - Available Services
 - Psychiatric Evaluation (every referral)
 - a. Completed within 10 calendar days of establishing contact with offender
 - b. Sent to PPO within 3 days of administration
 - If eligible
 - a. Medication management
 - b. Individual psychotherapy
 - c. Group psychotherapy
 - d. Reports to PPO
 - i. Treatment plan
 - ii. Sentinel events
 - iii. Discharges
 - Offender Eligibility
 - New 19-2524 offenders (submitted by PPOs)
 - a. Identified at probation sign-up
 - b. Review court order and most current GAIN-I scores in CIS
 - Offenders currently on supervision (submitted by PPOs)
 - a. Unaddressed MH concerns (excluding DV and SO-specific treatment)
 - b. Staff with Section Supervisor and/or Clinician
 - Reentry offenders (submitted by CCMs)
 - a. Identified correctional mental health level of care
 - b. Staff with clinician once firm release known
- ❖ Medical Assisted Treatment (MAT) Grant
 - Greg is looking at using SUD dollars to pilot a MAT program in Districts 3 and 4 with Terry Reilly Health Services. This is still in the early discussion phase so no further information is available yet.

➤ Executive Session

Secretary Cindy Wilson moved to go into executive session at 12:20 p.m.; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

I.C. 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

I.C. 74-206 (1)(f) To communicate with legal counsel for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

I.C. 74-206 (1)(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

Secretary Cindy Wilson moved to adjourn executive session at 2:11 p.m. and return to regular session; Vice Chair Dr. David McClusky seconded the motion. Motion carried unanimously.

Secretary Cindy Wilson moved to proceed with plans for a methodical approach to make death row inmates' environment less restrictive as part of the Restrictive Housing Reform; Vice Chair Dr. David McClusky seconded the motion; motion carried unanimously.

- Corizon Contract – Pat Donaldson, Chief of Management Services
 - ❖ PowerPoint Presentation – Corizon Contract Renewal
 - Section 7.3.1.2 Earned Contract Renewal
 - Initial term of Corizon contract was 1/1/2014 – 12/31/2018. Can be renewed for 2 additional two-year terms.
 - The Contractor shall have a ninety-five percent (95%) or better compliance rate for all initial audits across all Facilities combined in order to be eligible for a contract renewal.
 - The Contractor must perform at a performance indicator compliance rate of ninety-five percent (95%) or better as averaged over the first forty-eight (48) consecutive months after the Service Commencement Date.
 - The compliance rate calculation will be based on a compliance rate for all initial audits across all Facilities combined.
 - Each two year contract renewal will be considered exclusive of the other. If the IDOC offers the Contractor a two-year renewal, the Contractor must either accept or decline the offer in writing to the IDOC Contract Administrator within ten (10) business days of receipt. If the Contractor does not respond within the allotted time the IDOC will move immediately to issue a new RFP.
 - Compliance Rate
 - Based on the compliance rate of the first 48 months of audits, Corizon is eligible for a contract renewal
 - Staffing
 - Corizon's actual staffing hours approaching required contract staffing hours has improved from 2015 to 2017
 - ISCI Staffing
 - Reviewed staffing levels for 2015 through 2017
 - Liquidated Damages Assessed
 - 2014 – None
 - 2015 – Oct – Jan: unmet staffing \$36,192
 - 2016 – Mar – Nov: electronic medical record not implemented \$123,888
 - 2017 – July & Aug: PWCC Psychologist vacancy \$18,560
 - Total liquidated damages assessed \$178,640
 - Other Factors to Consider
 - Need entire year to develop RFP and conduct solicitation
 - Significant time allowed to develop transition plan to ensure no break in service
 - Corizon is well-versed in Balla and changing contractors before lawsuit is finalized, could create problems.

Vice Chair Dr. David McClusky moved to accept Pat Donaldson's recommendation to renew the Corizon medical contract for 2 years; Secretary Cindy Wilson seconded the motion; motion carried unanimously.

- Change in Employee Compensation (CEC) Update – Francine Gonzales, Deputy Chief of Management Services
 - ❖ Distributed copy of memo titled IDOC's Compensation and CEC Distribution Plan
 - IDOC is compliant with the State of Idaho's mandatory cybersecurity training, and has been approved for a 3% CEC increase. How that increase will be disseminated to staff is detailed in the memo, but highlights include:
 - All permanent/regular, promotional probation, voluntary probation and entry probation employees are eligible for CEC based on a formula combining their performance evaluation rating and compa-ratio.
 - Correctional officers impacted by the pay progression plan will receive their scheduled pay progression in lieu of CEC.

- IDOC instructors will receive the second tier of pay increases in lieu of CEC.
 - In order to increase retention, select correctional security staff will receive an additional increase based on their performance rating.
 - New hire rates for Correctional Officer and Probation and Parole Officer, Sr. positions will increase to \$15.00 and \$19.00, respectively. This increase will take effect for new hires on April 22, 2018 (to correct a typo in the memo, which read April 22, 2019).
 - 12 IDOC employees who have reached their maximum pay rate will receive a one-time bonus.
- Statewide Director's Tour Presentation – Henry Atencio, Director
 - ❖ Director Atencio will travel to each facility statewide from mid-May through end of June
 - Presentation will include highlights of each division, reentry efforts, CEC information, reform efforts, PREA, restrictive housing reform, and the justice reinvestment initiative.
- Tentative next meeting date is Monday, June 4.
- Adjourn
 - ❖ Meeting adjourned at 3:00 p.m.

Submitted by:

Cheryl Iseri, Program Coordinator

Date

Approved by:

Debbie Field, Chair

Date