

IDAHO DEPARTMENT OF CORRECTION
Conditional Offer of Employment
(New Hires and Rehires – NonPPOs)

I understand that the Idaho Department of Correction (IDOC) is offering me the position cited below conditional upon the results of my fingerprint scan, drug test, and medical screening, and subject to continued concurrence of IDOC senior leadership.

I agree that if I am notified that any information obtained from the results of the fingerprint scan, drug test, or medical screening makes me unqualified, ineligible, or unsuitable to be an IDOC employee, I will resign immediately from my position with the IDOC. If I do not resign from my position, I understand that the offer of employment will be withdrawn and this signed letter of conditional offer of employment will serve as my resignation.

I understand that I will serve a probationary period of _____ hours.

The positions of correctional officer, correctional corporal, correctional sergeant, food service officer, and food service supervisor are required to become certified through the Idaho Peace Officer Standards and Training (POST) Academy. POST requires each attendee to sign an agreement stating that should the attendee leave law enforcement employment voluntarily or involuntarily during the two (2) years following graduation from the academy, the attendee agree to pay restitution to POST in the amount of two thousand three hundred forty-three dollars (\$2,343.00) to cover training costs. For failure to graduate from POST or layoff by reduction in staff, restitution shall be waived. This agreement is in my POST application packet.

I understand that I may be required to take leave without pay (furlough) as directed by the appointing authority. Furlough hours will be determined at the beginning of the fiscal year and pro-rated based on my date of hire.

Applicant

Social Security Number: _____ - _____ - _____

Position Offered: _____

Start Date: _____

Beginning Pay: _____

Print Full Name: _____

Signature: _____

Witness (an IDOC authorized employee)

Print Full Name: _____

Signature: _____

Date: _____