

Idaho Department of Correction 	Policy	Control Number: 229	Version: 2.0	Page Number: 1 of 1
		Title: Promotions		Adopted: 10-2-1990 Reviewed: 2-4-2009 Next Review: 2-4-2011

This document was approved by Brent Reinke, director of the Idaho
 Department of Correction, on 2/4/09 (signature on file).

BOARD OF CORRECTION IDAPA RULE NUMBER

[None](#)

POLICY STATEMENT

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) encourage career development and promotion from within.

PURPOSE

The purpose of this policy is to communicate the Board's philosophy in regards to providing IDOC employees career advancement opportunities.

SCOPE

This policy applies to all procedures created under the authority of this policy and to all IDOC employees.

RESPONSIBILITY

The director of the IDOC and the director of Human Resource Services (HRS) are responsible for overseeing the implementation of this policy and the development and implementation of a standard operating procedure (SOP) for carrying out the State merit system principles established by the governor of the State of Idaho, Idaho Code, and the Idaho Division of Human Resources.

At a minimum, the following must be addressed in the SOP:

- Job vacancy announcement standards
- Application and exam requirements
- Eligibility register standards
- Hiring list requirements
- Interview standards
- Selection requirements, and
- Offer and notification standards

REFERENCES

None