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| Idaho<br>Department of<br>Correction<br> | <b>Policy</b> | <b>Control Number:</b><br>312       | <b>Version:</b><br>2.0 | <b>Page Number:</b><br>1 of 2   |
|   |               | <b>Title:</b><br>Deceased Offenders |                        | <b>Adopted:</b><br>2-21-2001<br><br><b>Reviewed:</b><br>4-24-2012<br><br><b>Next Review:</b><br>4-24-2014 |

**This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 4/24/12 (signature on file).**

Open to the general public:  Yes  No

If no, is there a redacted version available:  Yes  No

## **BOARD OF CORRECTION IDAPA RULE NUMBER 312**

[Deceased Inmates](#)

### **POLICY STATEMENT**

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) takes proper action if an offender dies while in the IDOC's custody.

### **PURPOSE**

The purpose of this policy is to communicate the Board's management philosophy regarding the handling of an offender's death while in the IDOC's custody.

### **SCOPE**

This policy applies to all procedures created under the authority of this policy and to all employees and contractors of the IDOC.

### **RESPONSIBILITY**

The director of the IDOC and division chiefs are responsible for overseeing the implementation of this policy and the development and implementation of a standard operating procedure (SOP) that provides guidance or establishes, at a minimum, the following:

- Guidelines to ensure a proper investigation into an offender's death from unknown or unnatural causes;
- Procedures for handling an offender's death by natural causes when the offender was attended by healthcare services staff;
- Instructions to ensure that procedures are established with coroners in each county in which an IDOC or contract correctional facility or community work center (CWC) is located;
- Procedures to notify an offender's next of kin upon his death or when an offender's death is imminent;

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- Procedures for the delivery of the deceased offender's body to the coroner or to a funeral home;
- Procedures for the disposition of the deceased offender's property and/or trust account money; and
- Procedures for handling the deceased offender's remains if the body is not claimed by the offender's next of kin or other person designated by the offender.

## REFERENCES

None

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