

Idaho Department of Correction 	Policy	Control Number: 402	Version: 2.0	Page Number: 1 of 1
		Title: Offender Mail		Adopted: 11-15-1986 Reviewed: 3-6-2008 Next Review: 3-6-2010

This document was approved by Brent Reinke, director of the Idaho
 Department of Correction, on 3/6/08 (signature on file).

BOARD OF CORRECTION IDAPA RULE NUMBER 402

[Correspondence with Inmates](#)

POLICY STATEMENT

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) and its contractors provide support services to inmates in an equitable and fair manner and that each offender is allowed to communicate with family and friends and have the opportunity to explore ideas, information, and concepts originating outside of the facility.

PURPOSE

The purpose of this policy is to communicate the Board's management philosophy regarding the processing, delivery, and offender use of mail arriving correctional facilities via the United States Postal Service (USPS).

SCOPE

This policy applies to all procedures created under the authority of this policy and all IDOC correctional facilities.

RESPONSIBILITY

The director of the IDOC and the chiefs of the Divisions of Prisons and Community Corrections are responsible for overseeing the development, implementation, and monitoring of standard operating procedures (SOPs) that provide guidance on or establishes the following:

- Descriptions of prohibited mail.
- Procedures for handling confidential and legal mail
- Opportunities for indigent offenders to access mail services
- Guidelines for handling mail coming into and going out of IDOC correctional facilities.

REFERENCES

None