

Idaho Department of Correction 	<b>Policy</b>	<b>Control Number:</b> 404	<b>Version:</b> 2.0	<b>Page Number:</b> 1 of 2
		<b>Title:</b> Food Service		<b>Adopted:</b> 3-29-1995  <b>Reviewed:</b> 4-25-2012  <b>Next Review:</b> 4-25-2014

**This document was approved by Brent Reinke, director of the Idaho Department of Correction, on 4/25/12 (signature on file).**

Open to the general public:  Yes  No

If no, is there a redacted version available:  Yes  No

**BOARD OF CORRECTION IDAPA RULE NUMBER**

[None](#)

**POLICY STATEMENT**

It is the policy of the Idaho Board of Correction that the Idaho Department of Correction (IDOC) establish standards and procedures for ensuring that a safe, nutritious diet will be provided to all offenders in a licensed kitchen and that procedures maximizing fiscal accountability are utilized.

**PURPOSE**

The purpose of this policy is to communicate the Board's philosophy in regards to offender food services.

**SCOPE**

This policy applies to all procedures created under the authority of this policy and to all employees and contractors of the IDOC who are involved in providing food services.

**RESPONSIBILITY**

The director of the IDOC and the chief of the Operations Division are responsible for (1) overseeing the implementation of this policy, and (2) the development and implementation of standard operating procedures (SOPs) that provides guidance and procedure on the following, at a minimum:

- Licensing requirements;
- Sanitation;
- Nutritional requirements;
- Food menu development;
- Forecasting food preparation and services;
- Meal counts;

<b>Control Number:</b> 404	<b>Version:</b> 2.0	<b>Title:</b> Food Service	<b>Page Number:</b> 2 of 2
-------------------------------	------------------------	-------------------------------	-------------------------------

- Food ordering;
- Receipting food service supplies;
- Food supply inventories;
- Food cost reporting;
- Alternative meal procedures for restrictive housing populations;
- Selective and medical diets;
- Food donations; and
- Food service audits.

## REFERENCES

None

– End of Document –

COPY